

**Minutes**  
**Developmental Disabilities Resource Board of Directors**  
**Finance Committee Meeting**  
**January 25, 2022**

The **DDRB Finance Committee** met on January 25, 2022, at 6:00 PM in person and by Zoom Conference. Committee Chairman, Rick White called the meeting to order. Present at the meeting, in addition to Rick White were committee members Stephen Elliott, Gary Steinman, Janet White, Marlene Leonce and Board members Alan Naylor, Pat Schoenrade and James Gottstein.

**Guests included:**

Kelly McGillis and Kendra Musgrave with TNC Community  
Kimbel Mothershead with Vocational Services  
Amy Taylor, Amy Young, with Life Unlimited

**MACDDS**

Sonja advised that she had received correspondence from MACDDS inviting us to rejoin their organization. The annual dues are \$15,000 and they offered a discount of 25% for us to join. The Finance Committee members voted against joining the organization as the Center for Human Services is a member and keeps us advised on critical issues related to the industry.

**COVID19 Service Relief-2022**

Sonja advised the committee that she had received correspondence from Vocational Services that they are experiencing high absenteeism due to the current pandemic variant. They are preparing a report to present to the Board and may request that we reinstate the CoVid19 Service Relief.

**TNC- ILAP Unit Cost Rate Change**

At the request of the Board, TNC provided a break-even analysis for their ILAP program. With their analysis, which is attached to these minutes, they are requesting an increase in the unit cost from \$7.50 per unit to \$9.09 per unit; decreasing the total number of units from 13,195 to 10,885 while serving up to sixteen (16) participants in the program over the course of 2022. The Board previously approved a total dollar amount of \$98,961.70 for this program in 2022. Gary Steinman motioned the Committee to approve an increase in the unit rate from \$7.50 to \$9.09 for a total dollar amount not to exceed \$98,961.70. Stephen Elliott provided a second to the motion and approved unanimously by the members of the Committee.

Respectfully submitted,  
Sonja Bennett,  
Administrative Director  
January 28, 2022