

**Minutes**  
**Developmental Disabilities Resource Board of Directors**  
**Finance Committee Meeting**  
**November 30, 2021**

The **DDRB Finance Committee** met on November 30, 2021, at 5:30 PM in person and by Zoom Conference. The meeting was called to order by Board Chairman, Stephen Elliott for Rick White. Present at the meeting, in addition to Steve Elliott were committee members Rick White, Gary Steinman, Janet White, Marlene Leonce and Board member Alan Naylor.

**Guests included:**

Kelly McGillis with T N C Community

Brea Connett, Matt Lyons, and Rebecca Nunn with Northland Early Education Center

Randy Hylton with the VSI

Mark Bertrand, Jim Hoffman with Life Unlimited

Anita Hartman with Center for Human Services

Casey Melancon and Tec Chapman with Easterseals Midwest

Sherry Summers and Kimbal Mothershead with VSI

Laurie Brewer with Citywide Transportation

Shaney Othic with Northland Therapeutic Riding Center

Cassidi Jobe with Summit Future Foundations

Nancy Carter with UMKC ACED

Aaron Martin with Job One

Sarah West with Center for Developmentally Disabled

Sarah Murphy with Ability KC

Danielle Shulte with Children's Center for the Visually Impaired

Sonja Bennett provided an update on the Covid19 service relief funding, the Covid19 grant funding and the capital grant programs through October as noted below:

**CoVid19 Service Relief**

Agency	January - October	CoVid YTD
ABKC	\$ 1,137.00	\$ 5,799.50
Alpha	\$ -	\$ 3,627.50
Alpha Youth Services	\$ 433.28	\$ -
CCVI	\$ 38,270.99	\$ 70,838.36
CW/DL	\$ 946,546.17	\$ -
ESMW	\$ 105,592.43	\$ 34,656.80
ESMW ABA Clinic	\$ 182,650.92	\$ -
Job One	\$ 26,000.04	\$ -
LU	\$ 704,408.53	\$ 51,876.55
NEEC	\$ 479,575.53	\$ 6,282.41
NTRC	\$ 45,612.00	\$ 13,842.00
TNC	\$ 67,040.82	\$ -
TNC ILAP	\$ 19,680.00	\$ -
UMKC ACED	\$ 18,513.30	\$ -
VSI	\$ 1,235,532.39	\$ 671,130.73
<b>Total</b>	<b>\$ 3,870,993.40</b>	<b>\$ 858,053.85</b>

**CoVid19 Grants**

2021 CoVid19 Emergency Grant Funding						
Agency	2021 Approved Service Funding	CoVid19 Grant Funding Available	Agency Requested	Board Amount Approved	Amount Approved/Paid Out	Comment
Ability KC	\$ 7,960.00	\$ 1,000.00	\$ -	\$ -	\$ -	
Alphapointe Workshop Services	\$ 6,469.40	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	FeverWarmHandReader
Childrens Center for the Visually Impaired	\$ 125,084.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	CoVid Expenses
Della Lamb	\$ 1,023,456.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	CoVid Expenses
Easter Seals Midwest	\$ 156,607.00	\$ 15,000.00	\$ -	\$ -	\$ -	
ESMW ABA Clinic Grant	\$ 182,650.97		\$ -	\$ -	\$ -	
Job One	\$ 26,000.00		\$ -	\$ -	\$ -	
Life Unlimited	\$ 910,955.26	\$ 30,000.00	\$ -	\$ -	\$ -	
Northland Early Education	\$ 417,008.48	\$ 15,000.00	\$ -	\$ -	\$ -	
Northland Therpeutic Riding	\$ 59,454.00	\$ 3,500.00	\$ -	\$ -	\$ -	
TNC Communtiy	\$ 73,135.00	\$ 3,500.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	CoVid Expenses
UMKC ACED Program	\$ 46,500.00	\$ 3,000.00	\$ -	\$ -	\$ -	
Vocational Services	\$ 2,060,264.00	\$ 50,000.00	\$ 25,605.00	\$ 25,605.00	\$ 25,605.00	
(qualified for \$100,000 in 2020 and utilized \$zero)			\$ 25,605.00	\$ 25,605.00	\$ 25,605.00	Facial and Thermal Imaging System
<b>Total</b>	<b>\$ 5,095,544.11</b>	<b>\$ 162,000.00</b>	<b>\$ 76,605.00</b>	<b>\$ 46,605.00</b>	<b>\$ 46,605.00</b>	

## Capital Grants

Agency	2021 Approved Funding	2021 Funding Guideline	Finance Committee Amount Approved	Board Amount Approved	Amount Paid
Ability KC	\$ 7,960.00	\$ 1,500.00	\$ 1,210.00	\$ 1,210.00	\$ 1,210.00
factory industrial packing tables			\$ 1,210.00	\$ 1,210.00	\$ 1,210.00
Alphapointe	\$ 6,469.40	\$ 1,500.00	\$ -	\$ -	\$ -
Childrens Center for the Visually Impaired	\$ 125,084.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,132.61
Assistive Technology			\$ 25,000.00	\$ 25,000.00	\$ 25,132.61
<b>Della Lamb</b>	<b>\$ 1,023,456.00</b>	<b>\$ 100,000.00</b>	<b>\$ 97,723.00</b>	<b>\$ -</b>	<b>\$ -</b>
Ford Transit Van		\$ -	\$ 46,609.00		\$ -
Ford Transit Van		\$ -	\$ 45,114.00		\$ -
HHR Vehicle		\$ -	\$ 6,000.00		\$ -
Easter Seals Midwest	\$ 156,607.00	\$ 50,000.00	\$ 33,680.00	\$ 33,680.00	\$ 33,680.00
Laptop Computers			\$ 3,680.00	\$ 3,680.00	\$ 3,680.00
Accessible Van			\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
ESMW ABA Clinic	\$ 182,650.97				
Job One	\$ 26,000.00	\$ 5,000.00	\$ -	\$ -	\$ -
Life Unlimited	\$ 910,955.26	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
2 Vans		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Northland Early Education	\$ 417,008.48	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 29,147.00
HVAC Replacement			\$ 29,147.00	\$ 29,147.00	\$ 29,147.00
Outdoor Classroom			\$ 14,840.00	\$ 14,840.00	
Roof Repair			\$ 6,013.00	\$ 6,013.00	\$ -
Northland Therpeutic Riding	\$ 59,454.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Asphalt Driveway			\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
TNC Communitiy	\$ 73,135.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
HVAC Units for Claymont Home			\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
UMKC ACED Program	\$ 46,500.00	\$ 5,000.00			
Vocational Services	\$ 2,060,264.00	\$ 150,000.00	\$ 154,634.86	\$ 154,634.86	\$ 154,094.86
NKC Bathroom Project			\$ 154,634.86	\$ 154,634.86	\$ 133,029.00
NKC Bathroom Project-Additional Funds			\$ -	\$ -	\$ 21,065.86
<b>Total</b>	<b>\$ 5,095,544.11</b>	<b>\$ 501,000.00</b>	<b>\$ 475,247.86</b>	<b>\$ 377,524.86</b>	<b>\$ 356,264.47</b>

Sonja provided a copy of the previously approved Admin/Operating budget for the Committee's review. Operating expenses were approved for \$225,000. She advised that she had added the commitments for the Partnership for Hope and Shared Unit Agreement waivers which total \$209,000. A copy of the budget is attached to these minutes for the file.

### LIFE UNLIMITED

Brian Watson with Life Unlimited requested the Committee to transfer funds in the amount of \$2,594.36 from the line item for Group Homes to ISL Residential Services. Steve Elliott motioned the Finance Committee approve the request which was seconded by Janet White. All members present approved. This will be presented to the full board for approval.

### TNC Community

Kelly McGillis with TNC Community requested funding for startup costs of the ILAP program in 2021. Sonja reminded the Committee that DDRB had approached TNC about providing the service. Kelly provided a detailed listing of the expenses for the startup of the program. The total startup costs are \$60,720.

DDRB had allocated \$72,000 in purchase of service funds for this program through TNC. Due to various issues with startup, TNC was able to bill for \$14,857.50. Steve Elliott asked TNC to

provide a business plan noting what it would take for the program to be self-sufficient. He asked for that to be provided within 15 days or before year-end. Steve Elliott motioned the Finance Committee approve the startup costs of \$60,720. Janet White provided a second and all members present approved. This will be presented to the full board for approval.

#### **Citywide Transportation/Della Lamb**

Laurie Brewer with Citywide Transportation/ Della Lamb requested \$30,000 in Covid grant relief funds to cover extraordinary expenses incurred due to the Covid pandemic restrictions. They have had to run multiple vehicles to locations blocks apart creating an increase in drivers' hours and fuel costs. Sonja confirmed those funds were available to Citywide. Gary Steinman motioned the committee to approve the request from Citywide for \$30,000 in Covid grant funding. A second was provided by Rick White. All members of the committee approved. This will be presented to the full board for approval.

Laurie Brewer with Citywide Transportation\Della Lamb requested \$100,000 in capital grant funds to purchase two (2) Ford 350 Transit passenger vans. Quotations from the local Ford dealer for the vans were provided. Laurie advised the committee that the vehicles are in short supply and lead times are long from the factory at this time due to the Covid restrictions. But they will be most useful for additional Day Hab and Supported Employment transportation services. In addition, Laurie provided information on a 2011 HHR vehicle that she wants to purchase and use for supported employment transportation. That vehicle is available immediately at a cost of \$6000.

Steve Elliott motioned the committee to approve the capital grant request from citywide in the amount of \$100,000 to purchase the 2011 HHR and two (2) Ford F350 transit vans. The second was provided by Gary Steinman and all members present approved. This will be presented to the full board for approval.

#### **TNC Community**

The 2022 funding application from TNC was pended by the Finance Committee on November 2 for additional information regarding payroll wage increases to confirm that the direct care staff minimum wage for 2022 would be \$15 per hour. With that information provided, confirmed, and reviewed by the Committee, Marlene Leonce motioned the Committee to approve TNC's funding request for residential services and supports in the amount of \$103,666.21 and the ILAP program in the amount of \$98,961.70 for the calendar year 2022. A second was provided by Rick White. All members present approved. This will be presented to the full board for approval.

#### **Northland Early Education Center**

The 2022 funding application from NEEC was pended by the Finance Committee on November 2 for additional information relative to receiving a minimum wage of \$15 per hour and those at that level or above currently receive a 4.2% increase in wages. After reviewing the additional information provided by Brea Connett, the increase was so substantial that the Committee

agreed to hold approval for additional information and review. The Committee agreed to take the measure up on December 8, 2022.

With no further business, the Committee adjourned.

Respectfully submitted,  
Sonja Bennett  
Administrative Director  
January 6, 2022