

# Minutes

## Developmental Disabilities Resource Board of Directors

### Finance Committee Meeting

October 25, 2018

The **Finance Committee** met on October 25, 2018 at 5:30 pm at the DDRB office. The meeting was called to order by Finance Committee Chairman and Board Treasurer, Tom Bradley. Present from the Finance Committee were Tom Bradley and Steve Elliott. Present also was Sonja Bennett.

Guests present included:

Julie Edlund (via telephone), Brian Watson, Mark Bertrand and Josh Ince of Life Unlimited.

The purpose of the meeting was a follow up to discuss Life Unlimited's funding request for FY19. In the meeting on October 22, Tom had suggested the initial information provided lacked financial details and requested they update their information based on actual costs as required for any funding.

Life Unlimited provided additional information which showed a significant shortfall in funding in the housing programs. Tom requested this meeting to understand the information provided by Brian. See below and attached for the file.

Life Unlimited Program Costs for Clay County							
	2019 Projected Costs	2019 DDRB Funding w/4%	Additional Subsidy (HUD/DMH)	Funding Shortfall	Units Served	Cost per Unit Monthly	Notes
5100 - Residential Services and Support							
101 - Maintenance Personnel	\$ 186,908	\$ 101,400	\$ -	\$ 85,508	36 Service Locations	\$ 432.66	Projected costs are less \$37,177 HUD subsidy
102 - Maintenance Residential Repairs & Maintenance	\$ 24,584	\$ 22,250	\$ -	\$ 2,334	36 Service Locations	\$ 56.91	Excludes HUD homes
103 - Maintenance Vehicles	\$ 97,944	\$ 29,025	\$ -	\$ 68,919	55 Vehicles	\$ 148.40	Vehicles repairs only, no insurance or fuel
<b>Total Maintenance Program</b>	<b>\$ 309,436</b>	<b>\$ 152,675</b>	<b>\$ -</b>	<b>\$ 156,761</b>			
190 - Apt/ISL/ILAP Program							
Community Support Program	\$ 349,764	\$ 103,600	\$ 173,712	\$ 72,452	13 Persons Served Monthly	\$ 633.63	CSP and ILAP are accounted for as one program in LU ledgers
Independence Living Assistance Program (ILAP)	\$ -	\$ 102,225	\$ -	\$ (102,225)	33 Persons Served Monthly		CSP and ILAP are accounted for as one program in LU ledgers
<b>Total CSP &amp; ILAP</b>	<b>\$ 349,764</b>	<b>\$ 205,825</b>	<b>\$ 173,712</b>	<b>\$ (29,773)</b>			
Independence Support Living Program (ISL)	\$ 5,318,564	\$ 185,000	\$ 5,107,069	\$ 26,495	52 Persons Served Monthly	\$ 8,523.34	
Group Homes	\$ 2,831,849	\$ -	\$ 2,144,033	\$ 687,816	42 Persons Served Monthly	\$ 5,618.75	DDRB Homes and Empress
LCBOA Apartment Program (HUD)	\$ 167,586	\$ 93,600	\$ -	\$ 73,986	2 Persons Monthly w/No Waiver Mone	\$ 931.03	
<b>Total 190 - Apt/ISL/ILAP Programs</b>	<b>\$ 8,667,763</b>	<b>\$ 484,425</b>	<b>\$ 7,424,814</b>	<b>\$ 798,524</b>			
710 - Therapeutic Recreation	\$ 302,378	\$ 317,000	\$ -	\$ (14,622)	538 Persons Served Monthly	\$ 46.84	
110 - Employment Services	\$ 154,581	\$ 34,400	\$ 85,928	\$ 34,253	21 Persons Served Monthly	\$ 613.42	
<b>Total 5100 Life Unlimited (Residential Services and Support)</b>	<b>\$ 9,783,922</b>	<b>\$ 988,500</b>	<b>\$ 7,510,742</b>	<b>\$ 905,143</b>			

Brian did confirm that that the total unfunded balance after all expenses and other income are accounted for is \$713,128 which also reconciled closely with the 2017 audited financial statements. It was his understanding they were presenting information only on the specific programs DDRB funded and thus he presented the above information.

Brian and Julie explained that the housing programs are underfunded significantly, especially Group Homes and that shortfall is made up with income from the Day Program and fund raising. They stated that the Group Home Program is losing \$687,816 annually and after all

expenses and income (including DDRB) are recorded they are still underfunded in these programs by \$905,143.

This information, on face, presents a dire situation in the housing program and would indicate they need more funding than they are even requesting forgetting any increase in wages for the direct care staff. Steve indicated that he would be agreeable to funding Column B (\$988,00) as we had been prepared to fund this amount; Tom was more reluctant but no decision was made.

Steve asked Brian to update the information he submitted (above) as it did not add properly. He agreed to resubmit. Tom asked that they reconcile Column A, FY18 funding (\$950,000) to Column C, their current financials (\$713.000) (see attached).

The Finance Committee previously scheduled a follow up meeting with Life Unlimited on Monday, October 29 at 5:30pm and reconfirmed the group would meet again then.

With no further matters to discuss, the meeting was adjourned.

Respectfully submitted: Sonja Bennett  
October 30, 2018