

# APPLICATION FOR TAX EXEMPT STATUS FOR REAL PROPERTY

Properties purchased after January 1<sup>st</sup> will remain taxable for the duration of the year. For properties owned on January 1<sup>st</sup>, the exemption will apply for the whole year if the use of the property on January 1<sup>st</sup> is determined to be tax exempt. All questions must be completely answered for processing of form. File a separate application for each parcel of property on which exemption is requested. If you need help filling out this form, please contact Lucas Wallingford at (816) 407-3521.

Organization Name	NAME IN WHICH PROPERTY IS TITLED
PROPERTY LOCATION	MAILING ADDRESS
PARCEL IDENTIFICATION #	CITY, STATE, ZIP CODE

**Documents Required:** Income/Expense Statement for last three years

IRS Status letter and/or IRS Form 990

Articles of Incorporation and Bylaws [if Charity or Other]

Any other documentation which shows the exempt use of the property

1. Type of organization or property (check one or more):

- A) \_\_\_\_\_ Religious Worship
- B) \_\_\_\_\_ School or college
- C) \_\_\_\_\_ Charity
- D) \_\_\_\_\_ Other \_\_\_\_\_

(Type of organization)

2. Was the property used for the purpose(s) stated in Question No. 1 on January 1 of this year?

\_\_\_\_\_ Yes \_\_\_\_\_ No if no, what date did use begin? \_\_\_\_\_

3. What is the purpose of your organization? \_\_\_\_\_

\_\_\_\_\_

4. Briefly state the actual physical uses of this parcel: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Is any portion of the building or property leased or rented on a part-time or full-time basis?

\_\_\_\_\_ Yes \_\_\_\_\_ No If yes, please complete the information below:

A) Name of renter or lessee (individual, business or government agency): \_\_\_\_\_

B) Type of use (office, preschool, store, farmland, etc.) \_\_\_\_\_

C) Area leased (square feet of building or acres of land, etc.) \_\_\_\_\_

D) Monthly rent: \$ \_\_\_\_\_

E) \_\_\_\_\_ Term of lease and use restrictions: \_\_\_\_\_

F) \_\_\_\_\_ Do the tenants have the option to purchase the leased property?

6. State the present value of the land and improvements:

Land \$ \_\_\_\_\_ Improvements \$ \_\_\_\_\_ Total \$ \_\_\_\_\_

7. What portion of the property is vacant or excess land? \_\_\_\_\_

8. If Benevolent Corporation or Nonprofit Corporation was granted, give Charter No. \_\_\_\_\_

9. If you checked that you are a Religious Worship, School or college, or Charity, please answer the following:

A. Is your organization non-profit? \_\_\_\_\_ Yes \_\_\_\_\_ No

B. Is the property used regularly and exclusively for the purpose of the organization?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

C. Does your organization qualify for income tax status under Section 501C3 of the Internal Revenue Code? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, state your exempt number: \_\_\_\_\_

10. If you checked School or college, by who are you licensed or accredited?

\_\_\_\_\_

11. If you checked Religious Worship, state the denomination and address of the central offices, diocese, synod, etc. \_\_\_\_\_

14. If you checked Charity, state the following:

A. Who benefits from the work of your organization? \_\_\_\_\_

\_\_\_\_\_

B. What benefits are provided to recipients? \_\_\_\_\_

\_\_\_\_\_

C. Are benefits limited to a certain group, and if so, to whom? \_\_\_\_\_

\_\_\_\_\_

D. Are benefits excluded from any group on the basis of race, religion, age, sex, geographic boundary or ethnic background? \_\_\_\_\_ Yes \_\_\_\_\_ No

E. Are benefits provided free for those who cannot afford them? \_\_\_\_\_ Yes \_\_\_\_\_ No

15. State any other factor, which you believe, should be considered in determining whether this parcel is exempt. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

