

## **Minutes**

### **Developmental Disabilities Resource Board of Directors**

#### **Finance Committee Meeting**

**October 29, 2018**

The **Finance Committee** met on October 29, 2018 at 5:30 pm at the DDRB office. The meeting was called to order by Finance Committee Chairman and Board Treasurer, Tom Bradley. Present from the Finance Committee were Tom Bradley, Gary Steinman, James Gottstein and Rick White. Present from the board were Pat Schoenrade and Robert Sevier. Present also was DDRB Administrative Director, Sonja Bennett.

Guests present included:

Julie Edlund, Brian Watson and Mark Bertrand of Life Unlimited.

The purpose of the meeting was a follow up working session to discuss Life Unlimited's funding request for FY19. As a note for the file, this application is the first time an application for funding has been submitted by Life Unlimited. The previous funding requests were based solely on Concerned Care and/or Immacolata Manor as separate entities. Brian Watson and Mark Bertrand are new to the organization.

This meeting included members of the Finance Committee that had not been present at the previous meetings. Mr. Sevier had some very pointed questions to ask about profits of which Brian answered straightforwardly and agreed to provide additional information. Life Unlimited is in the process of an audit for their fiscal year ending June 30, 2018 so they do not have audited financial statements but will provide the unaudited statements as well as information FY19Q1. Tom noted in order for the board to approve funding over the information provided, they need to reconcile the differences in the two amounts, \$950 and \$713 (Column A and Column C), see attached. Additionally, the information provided by Life Unlimited showing a shortfall in the programs DDRB has funded in the past of \$934,916 after all funding from DMH and DDRB is recorded is problematic for the Committee. Tom suggests that these issues need to be clarified.

Life Unlimited will review the information they submitted for accuracy in all categories and if appropriate submit updated information for the final review by the Finance Committee on November 5.

Respectfully submitted: Sonja Bennett  
November 2, 2018