

Minutes
Developmental Disabilities Resource Board of Directors
Finance Committee Meeting
July 27, 2021

The **Finance Committee** met on July 27, 2021 at 6:00pm in person and by Zoom Conference. The meeting was called to order by Board Chairman and committee member, Stephen Elliott. Present at the meeting, in addition to Steve, were Committee members Gary Steinman, Janet White and Marlene Leonce. Present also were, Alan Naylor and Sonja Bennett.

Guests included Amanda Casey Melancon and Abigail Whitney with Easterseals Midwest.

Easterseals Midwest submitted a **capital grant request in the amount of \$3,680.00** to purchase four (4) laptops for use in the Autism program and ABA Clinic. Casey provided a quote for the purchase from their preferred supplier, CDW, but said she would get two additional quotes as requested by the committee. Steve Elliott motioned the committee to approve the request and recommend same to the board. Janet White provided a second and passed by majority vote.

Easterseals Midwest submitted a **capital grant request in the amount of \$30,000.00** for an accessible Van to be used by the Day Program in Clay County. Abigail said that they were actually having difficulty locating a van for sale but had quotes from Enterprise on leasing the vehicle with a cost of \$38,500 and \$39,000. She confirmed they want to purchase, not lease, the vehicle. The committee agreed the request fits within the guidelines of the grant. A motion was made by Steve Elliott, in order to allow ESMW to issue a purchase order for the vehicle as soon as they find one appropriate, the committee agree to recommend approval of up to \$30,000 for the purchase of the vehicle. In order for the funds to be paid, ESMW will need to provide the dealer quote. A second was provided by Janet White and passed by majority vote.

The committee agreed to pend review of the Funding Policy to a later date.

With no further business, the Committee adjourned.

Respectfully submitted:
Sonja Bennett, August 4, 2021