

Minutes
Developmental Disabilities Resource Board of Directors
Board Owned Property Committee Meeting
June 26, 2018, 2018

The **Board Owned Property Committee** met on June 26, 2108 at 5:30 pm at the DDRB office. Present at the meeting were Rick White, James Gottstein and Robert Sevier. The meeting was called to order by Rick White.

Sonja provided a bid from Scott Rice Office Works for cleaning chairs in the office. There are 122 seat-only chairs throughout the office that need cleaning and 14 cloth conference room chairs. The bid from Scott Rice totals \$960.00. Rick and James both approved and agreed to recommend to the board for approval.

Additional office space for CHS is needed to accommodate the growth. Sonja provided a quotation for the purchase and installation of additional office furniture from Scott Rice. The bid proposed to make the 2 administrative areas more private and add more desk and storage space to one as well. Two additional office spaces will be created by converting the Burke Conference Room into shared space and moving the conference table to Keller. The total cost of for these projects is \$5,418.59. Rick and James both approved and agreed to recommend to the board for approval.

Rick provided an update from Randy Davis, the realtor Alan Naylor had look at the Flora House. Alan had asked Mr. Davis if he would be willing to list the house for the appraised value of \$152,000. Mr. Davis said he was not interested in doing so as he does not feel that the house would bring anywhere near that and to market it at that price would be wasted efforts. Rick and James discussed and agreed to give this report to the board and get further direction.

Julie Edlund presented updated proposals on replacement of the Northland House. She presented two options. The original proposal for Northland House replacement was that \$160,000 from the original \$910,000 grant was to purchase a 3-bedroom home and update with any accessible renovations necessary. At several informal conversations, Julie suggested she would like to ask the board for an additional \$215,000 to buy a log and build a new home which was not met with much enthusiasm. In the proposals presented at this meeting, Julie wants to replace the Northland home with a new home that would cost approximately \$350,000. She proposes to apply the \$160,000 previously set aside for this home replacement, apply the savings from the Flora House replacement of \$68,270 towards this project and anticipates a savings of \$25,000 from the Sherwood House replacement to be applied towards this project. These accumulated funds would total \$253,270 and leave a shortfall of \$96,370. In her proposal #1 they would borrow these funds and DDRB would reimburse Life Unlimited when the Northland House is sold. If the sale of Northland House did not generate enough funds, Life Unlimited would pay the shortfall from reserves. In her proposal #2, DDRB would transfer ownership of the Northland House to Life Unlimited and they would sell and any reimburse DDRB for any leftover excess funds. The Committee agreed to pend this proposal and review with Finance and Long-Range Planning. In the meantime, Flora House replacement is completed and Sherwood House replacement is in process.

With no further business, the Board Owned Property Committee meeting was adjourned at 6:00 pm.

Respectfully submitted: Sonja Bennett

June 27, 2018