

Minutes
Developmental Disabilities Resource Board of Directors
DDRB Board Meeting
November 30, 2021

The **DDRB Board** met in person and by Zoom video conference on November 30, 2021. The meeting was called to order by Chairman, Stephen Elliott at 6:30 pm. Present for the meeting were, in addition to Steve were Gary Steinman, Rick White, James Gottstein, Patricia Schoenrade, Janet White, Alan Naylor and Marlene Leonce. Also present was Sonja Bennett.

Guests Included:

Anita Hartman with Center for Human Services

Kelly McGillis with T N C Community

Brea Connett, Matt Lyons, and Rebecca Nunn with Northland Early Education Center

Randy Hylton with the VSI

Mark Bertrand, Jim Hoffman with Life Unlimited

Anita Hartman with Center for Human Services

Casey Melancon and Tec Chapman with Easterseals Midwest

Sherry Summers and Kimbal Mothershead with VSI

Laurie Brewer with Citywide Transportation

Shaney Othic with Northland Therapeutic Riding Center

Cassidi Jobe with Summit Future Foundations

Nancy Carter with UMKC ACED

Aaron Martin with Job One

Sarah West with center for Developmentally Disabled

Sarah Murphy with Ability KC

Danielle Shulte with Children's Center for the Visually Impaired

Announcements and Introductions

There were no announcements.

Minutes

The minutes of the Finance Committee Meeting of October 26, 2021 were previously read and approved by each member. With no corrections to the minutes as published, Alan Naylor motioned the Board to approve the minutes as submitted, Pat Schoenrade provided a second to the motion and the Board voted unanimous approval.

The minutes of the DDRB Board Meeting of October 26, 2021, were previously read by each member. With no corrections to the minutes as published, Alan Naylor motioned the Board to approve the minutes as submitted, Pat Schoenrade provided a second to the motion and the Board voted unanimous approval.

The minutes of the Finance Committee Meeting of November 2, 2021, were previously read and approved by each member. With no corrections to the minutes as published, Alan Naylor motioned the Board to approve the minutes as submitted, Pat Schoenrade provided a second to the motion and the Board voted unanimous approval.

Financial Report

Steve Elliott provided the following Financial Report for the month ending October 31, 2021.

DDRB P&L YTD to Date October YTD

- Total Income = **\$ 6,197,440.42**
- Total Expenses = **\$ 5,074,805.98**
- Net Income = **\$ 1,122,634.44**

DDRB Balance Sheet October YTD

- Total Checking & Savings = **\$ 7,600,225.58**
- Total Fixed Assets = **\$ 1,407,336.92**
- Total Assets = **\$ 9,007,562.50**
- Total Liabilities= **\$ 2,247.36**
- Total Fund Balance = **\$ 7,882,577.49**
- Net Income = **\$ 1,122,634.44**
- Total Equity = **\$ 9,004,915.14**
- Total Liabilities and Equity = **\$ 9,007,562.50**

TCM P & L Year to Date October YTD

- Total Income = **\$ 3,075,523.56**
- Total Expenses = **\$ 2,518,977.31**
- Net Income = **\$ 556,546.25**

TCM Balance Sheet October YTD

- Total Checking & Savings = **\$4,299,317.80**
- Total Assets = **\$4,299,317.80**
- Net Income = **\$4,299,317.80**
- Total Liabilities and Equity = **\$ 4,299,317.80**

RECAP of Investments – October YTD

DDRB

Long Term Reserves Investment:	\$5,965,000.00
Long Term Investment Interest Earned YTD:	\$ 48,796.61
Short Term Working Capital Investment:	\$ 353,000.00
Short Term Investment Interest Earned YTD:	\$ 1,432.56

TCM

Long-Term TCM Reserves Investment:	\$3,235,000.00
TCM Interest YTD:	\$ 28,002.92

Administrative Directors Report

Sonja reminded everyone that the board would gather for a holiday dinner at Conrad's Restaurant on Tuesday, December 14 at 6:30 PM.

Executive Committee

Steve reminded the Executive Committee and all Board members who want to attend would meet in closed session at the close of this meeting.

Center for Human Services

Anita Hartman reported that CHS has thirty-eight full time employees, and two (2) new Service Coordinators have been hired. They are serving 1288 consumers. The Medicaid eligible rate was about 71%. She advised there were two consumers on the Autism Waiver List, five on the Community Support and five on the Comprehensive Waiver. There were no consumers on the Hope Waiver wait list.

Anita advised that she and Greg Altman had met with Capt. Phil Klopfer from the Clay County Sheriff's Department and discussed the database project and why it would be a good thing for individuals in Clay County. She advised that Casey Melancon with Easter Seals messed Midwest is going to work with CHS and the Sheriff's Department to provide additional training. She provided additional details on her meeting, a copy of which are attached to these minutes for file.

Board Owned Property Committee

Alan Naylor reported that the third and final homes inspection was completed. He provided the members with a copy of the report prepared by Jason Kuhlman. He presented a request for funding repairs based on approval by the Board Owned Property Committee for the following items.

Hampton House

The roll in shower ceiling and walls have moisture damage. The fan should be cleaned out and wired in with the light switch. The 6 x 10 vent cover is rusted and should be replaced. The drywall needs repaired and painted. The estimated cost to repair these items is \$1450 per Kuhlman Construction.

A piece of the vinyl siding has blown off the end of the house and couple of pieces of siding have been damaged due to weed eating and mowing, The estimate cost to repair these items is \$400.

Alan Naylor motioned the Board approve the \$1850 to make these repairs to be completed by Jason Kuhlman. Steve Elliott seconded the motion. The expenditure was approved by unanimous roll call vote.

Liberty House

The sink in the newer bathroom needs to be recalked; it was damaged by a wheelchair. The estimated cost to repair is \$135. Alan Naylor motioned the Board to approve Jason Kuhlman make the repair at a cost of \$135. Janet white seconded the motion which was approved by unanimous roll call vote.

Ridgeway House

The railing around the back patio and porch still needs to be replaced before winter as was noted on the previous inspection. Alan provided bids from Edge Rail and Screen, Kuhlman Construction, and a verbal bid from David Chilson. After reviewing the bids, the Committee pended approval requesting additional information from both Edge Rail and Jason Kuhlman regarding the proposed product to be used for the railing. Alan advised he would get back to the Board as quickly as possible and requested the Board meet again to approve this project before year end.

Services Committee

Pat Schoenrade provided the report for the Services Committee.

Pat advised that she had scheduled visits to the two new agencies applying for funding in 2022, Summit Future Foundations and the Center for Developmentally Disabled.

That she and Marlene had visited Summit Future Foundations on November 2. While they have multiple programs, of particular interest to the DDRB in 2022 is the Young Adults Connection program. This is the third year for this program which is equipping youth for self-determination and transitioning into adulthood. On behalf of the Services Committee, she recommends this program to the Board.

November 11 she and Janet white visited the new home being built in Clay County by the Center for the Developmentally Disabled. The home is a new construction, and accessible duplex, will accommodate six residents. She advised that the home was well-designed, and the

first home opened opening by CDD in Clay County. On behalf of the services committee, she recommends this program to the Board.

Finance Committee

Steve Elliott provided the report for the Finance Committee.

Sonja Bennett provided an update on the Covid19 service relief funding, the Covid19 grant funding and the capital grant programs through October as noted below:

CoVid19 Service Relief

Agency	January - October	CoVid YTD
ABKC	\$ 1,137.00	\$ 5,799.50
Alpha	\$ -	\$ 3,627.50
Alpha Youth Services	\$ 433.28	\$ -
CCVI	\$ 38,270.99	\$ 70,838.36
CW/DL	\$ 946,546.17	\$ -
ESMW	\$ 105,592.43	\$ 34,656.80
ESMW ABA Clinic	\$ 182,650.92	\$ -
Job One	\$ 26,000.04	\$ -
LU	\$ 704,408.53	\$ 51,876.55
NEEC	\$ 479,575.53	\$ 6,282.41
NTRC	\$ 45,612.00	\$ 13,842.00
TNC	\$ 67,040.82	\$ -
TNC ILAP	\$ 19,680.00	\$ -
UMKC ACED	\$ 18,513.30	\$ -
VSI	\$ 1,235,532.39	\$ 671,130.73
Total	\$ 3,870,993.40	\$ 858,053.85

CoVid19 Grants

2021 CoVid19 Emergency Grant Funding						
Agency	2021 Approved Service Funding	CoVid19 Grant Funding Available	Agency Requested	Board Amount Approved	Amount Approved/Paid Out	Comment
Ability KC	\$ 7,960.00	\$ 1,000.00	\$ -	\$ -	\$ -	
Alphapointe Workshop Services	\$ 6,469.40	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	FeverWarmHandReader
Childrens Center for the Visually Impaired	\$ 125,084.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	CoVid Expenses
Della Lamb	\$ 1,023,456.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	CoVid Expenses
Easter Seals Midwest	\$ 156,607.00	\$ 15,000.00	\$ -	\$ -	\$ -	
ESMW ABA Clinic Grant	\$ 182,650.97		\$ -	\$ -	\$ -	
Job One	\$ 26,000.00		\$ -	\$ -	\$ -	
Life Unlimited	\$ 910,955.26	\$ 30,000.00	\$ -	\$ -	\$ -	
Northland Early Education	\$ 417,008.48	\$ 15,000.00	\$ -	\$ -	\$ -	
Northland Therapeutic Riding	\$ 59,454.00	\$ 3,500.00	\$ -	\$ -	\$ -	
TNC Community	\$ 73,135.00	\$ 3,500.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	CoVid Expenses
UMKC ACED Program	\$ 46,500.00	\$ 3,000.00	\$ -	\$ -	\$ -	
Vocational Services	\$ 2,060,264.00	\$ 50,000.00	\$ 25,605.00	\$ 25,605.00	\$ 25,605.00	
(qualified for \$100,000 in 2020 and utilized \$zero)			\$ 25,605.00	\$ 25,605.00	\$ 25,605.00	Facial and Thermal Imaging System
Total	\$ 5,095,544.11	\$ 162,000.00	\$ 76,605.00	\$ 46,605.00	\$ 46,605.00	

Capital Grants

Agency	2021 Approved Funding	2021 Funding Guideline	Finance Committee Amount Approved	Board Amount Approved	Amount Paid
Ability KC	\$ 7,960.00	\$ 1,500.00	\$ 1,210.00	\$ 1,210.00	\$ 1,210.00
<i>facotry industrial packing tables</i>			\$ 1,210.00	\$ 1,210.00	\$ 1,210.00
Alphapointe	\$ 6,469.40	\$ 1,500.00	\$ -	\$ -	\$ -
Childrens Center for the Visually Impaired	\$ 125,084.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,132.61
<i>Assistive Technology</i>			\$ 25,000.00	\$ 25,000.00	\$ 25,132.61
Della Lamb	\$ 1,023,456.00	\$ 100,000.00	\$ 97,723.00	\$ -	\$ -
<i>Ford Transit Van</i>		\$ -	\$ 46,609.00	\$ -	\$ -
<i>Ford Transit Van</i>		\$ -	\$ 45,114.00	\$ -	\$ -
<i>HHR Vehicle</i>		\$ -	\$ 6,000.00	\$ -	\$ -
Easter Seals Midwest	\$ 156,607.00	\$ 50,000.00	\$ 33,680.00	\$ 33,680.00	\$ 33,680.00
<i>Laptop Computers</i>			\$ 3,680.00	\$ 3,680.00	\$ 3,680.00
<i>Accessible Van</i>			\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
ESMW ABA Clinic	\$ 182,650.97				
Job One	\$ 26,000.00	\$ 5,000.00	\$ -	\$ -	\$ -
Life Unlimited	\$ 910,955.26	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
<i>2 Vans</i>		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Northland Early Education	\$ 417,008.48	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 29,147.00
<i>HVAC Replacement</i>			\$ 29,147.00	\$ 29,147.00	\$ 29,147.00
<i>Outdoor Classroom</i>			\$ 14,840.00	\$ 14,840.00	
<i>Roof Repair</i>			\$ 6,013.00	\$ 6,013.00	\$ -
Northland Therpeutic Riding	\$ 59,454.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
<i>Asphalt Driveway</i>			\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
TNC Communtiy	\$ 73,135.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
<i>HVAC Units for Claymont Home</i>			\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
UMKC ACED Program	\$ 46,500.00	\$ 5,000.00			
Vocational Services	\$ 2,060,264.00	\$ 150,000.00	\$ 154,634.86	\$ 154,634.86	\$ 154,094.86
<i>NKC Bathroom Project</i>			\$ 154,634.86	\$ 154,634.86	\$ 133,029.00
<i>NKC Bathroom Project-Additional Funds</i>			\$ -	\$ -	\$ 21,065.86
Total	\$ 5,095,544.11	\$ 501,000.00	\$ 475,247.86	\$ 377,524.86	\$ 356,264.47

Sonja also provided a copy of the previously approved Admin/Operating budget for the committee's review. Operating expenses were approved for \$225,000. She advised that she had added the commitments for the Partnership for Hope and Shared Unit Agreement waivers which total \$209,000. A copy of the budget is attached to these minutes for the file.

LIFE UNLIMITED

Brian Watson with Life Unlimited requested to **transfer funds in the amount of \$2594.36** from the line item for Group Homes to ISL Residential Services. Alan Naylor motioned that the Board approve the request which was seconded by Rick White. All members present approved.

TNC Community

Kelly McGillis with TNC Community requested funding for startup costs of the ILAP program in 2021. Sonja reminded the Board that DDRB had approached TNC about providing the service. Kelly provided a detailed listing of the expenses for the startup of the program. The total startup costs are \$60,720. DDRB had allocated \$72,000 in purchase of service funds for this program through TNC. Due to various issues with startup, TNC was able to bill for \$14,857.50. Steve Elliott asked TNC to provide a business plan noting what it would take for the program to be self-sufficient. He asked for that to be provided within 15 days or before year-end. Rick White motioned the Board approve the **ILAP startup costs of \$60,720**. Janet White provided a second. The request was approved by unanimous roll call vote.

Citywide Transportation/Della Lamb

Laurie Brewer with Citywide Transportation/ Della Lamb requested \$30,000 in Covid grant relief funds to cover extraordinary expenses incurred due to the Covid pandemic restrictions. They have had to run multiple vehicles to locations blocks apart creating an increase in drivers' hours and fuel costs. Sonja confirmed those funds were available to Citywide. Alan Naylor motioned the Board to approve the request from **Citywide for \$30,000 in Covid grant funding**. A second was provided by Rick White. The request was approved by unanimous roll call vote.

Laurie Brewer with Citywide Transportation\Della Lamb requested \$100,000 in capital grant funds to purchase two (2) Ford 350 Transit passenger vans. Quotations from the local Ford dealer for the vans. Laurie advised the committee that the vehicles are in short supply and lead times are long from the factory at this time due to the Covid restrictions. But they will be most useful after for additional Day Hab and Supported Employment transportation services. In addition, Lori provided information on a 2011 HHR vehicle that she wants to purchase and use for supported employment transportation. That vehicle is available immediately at a cost of \$6000. Alan Naylor motioned the Board to approve the **capital grant request from Citywide in the amount of \$100,000** to purchase the 2011 HHR and the two (2) Ford F350 transit vans and further that any down payment required be advanced to Citywide. The second was provided by Rick White. The request was approved by unanimous roll call vote.

Agency Funding Requests for 2022

Ability KC – Workshop Services

Marla Nelson advised the Board that they will continue with the CoViD19 protocols in 2022. All employees have yet to return to work and they anticipate only one Clay County employee in 2022. The funding request for 2022 is less than the previous year. Marla confirmed that the regular employee wages are at \$15 or more. **The total request for 2022 is \$3,287.86**. Gary Steinman motioned the board to approve \$3287.86 for Ability KC workshop services in 2022. A second was provided by Rick White. The request was approved by unanimous roll call vote.

Center for the Developmentally Disabled

The request from the Center for the Developmentally Disabled (CDD) was presented by Karrie Duke. The organization provides residential housing and support to individuals with developmental and intellectual disabilities in Jackson County with both Group Homes and ISL's. They also provide a day program and community integration. They are building a new home in Clay County which they hope to have open and occupied by January 1, 2022. The home is a duplex, ISL, in which both sides will be occupied by Clay County residents with developmental and intellectual disabilities for a total of six residents. They are requesting funding for an anticipated shortfall from Medicaid in the amount of **\$32,765.54 for residential support services**. In addition, they are requesting a grant for an accessible van to provide transportation for all six (6) residents in the amount of **\$65,000.00**. **The total funding request is \$98,165.54**. The organization is an approved provider by DMH and CARF accredited. Gary Steinman motioned the board to approve \$32,765.54 for residential support services and an additional one-time grant in the amount of \$65,400 to purchase an assessable van for a total of 98,165.54. James Gottstein provided a second to the motion. The request passed by unanimous roll call vote.

Children’s Center for the Visually Impaired – Early Education and Intervention Therapy

CCVI’s funding request for 2022 decreased from last year due to the number of children they anticipate serving. The lower attendance is a lingering effect of the CoViD19 pandemic. The unit cost is higher than last year as they are retaining employees to be prepared when attendance returns to “normal.” CCVI confirmed that all employees’ wages are at \$15 or more. **The funding request for 2022 is \$50,365.71.**

Children’s Center for the Visually Impaired – Early Education and Intervention Therapy

CCVI’s funding request for 2022 decreased from last year due to the number of children they anticipate serving. The lower attendance is a lingering effect of the CoViD19 pandemic. They explained that the unit cost is higher than last year as they are retaining employees to be prepared when attendance returns to “normal.” Danielle Schulte confirmed that all employees’ wages are at \$15 or more. **The funding request for 2022 is \$50,365.71.**

Gary Steinman motioned the Board to approve the CCVI funding request in the amount of \$50,365.71. A second was provided by James Gottstein. The motion was approved by unanimous roll call vote.

Della Lamb / City Wide Transportation

Laurie Brewer presented the request for Della Lamb / City Wide Transportation Service for funding the transportation to and from the Workshops and Day Hab programs and for Supported Employment. Sonja had provided the Finance Committee with a 5-year study on the cost of transportation for these programs in Clay County. She reminded the Board that the transportation costs are primarily fixed and are paid on a monthly allocation basis and not by ride although all that information is provided and tracked. She also reminded the Board that any Medicaid Waiver funds received by Della Lamb are credited to DDRB and reduce the monthly obligation and transportation costs. **The total transportation costs requested for the Workshop/Day Hab transportation are \$1,076,634.01 and for Supported Employment in the amount of \$203,999.45.** The increase is due primarily to the increase in pay for the drivers and the increase and insurance costs and the price of fuel.

Gary Steinman motioned the Board to approve the Della Lamb / City Wide Transportation funding request in the amount of \$1,076,634.01 for Workshop and Day Hab programs and \$203,999.45 for the Supported Employment. The motion was seconded by Pat Schoenrade and approved by unanimous roll call vote.

Easterseals Midwest

Tec Chapman and Casey Melancon represented Easterseals Midwest request for funding for multiple autism programs as well as a revision of a previously funded program– Employment Support. They advised that they anticipate an increase in participation in the Autism Programs in 2022 resulting in a significant increase in funding needed for all the Autism Therapy Programs. Tec provided an update on the first year of the ABA Clinic. Sonja advised that the request for funding this start up program fit within the guidelines of the DDRB Funding Policy. Tec also advised that they were requesting funding this year for the Employment Program for support in job retention. **The total funding request is \$467,250.92** and noted by program as follows:

Total	\$467,250.92
Early Intervention Therapy	\$ 54,162.00
Family Autism Support Services	\$179,769.40
Family / Sibling Support Services	\$ 7,349.34
Employment Services/Retention Services	\$ 14,248.59
ABA Clinic Grant	\$211,721.59

Gary Steinman motioned the Committee to approve the Easterseals Midwest funding request in the total amount of \$467,250.92 allocated by program. The motion was seconded by Pat Schoenrade and approved by unanimous roll call vote.

Job One – Supported Employment

The application for funding for 2022 for Job One is 1% higher than the previous year. The program was started in mid-2020 and growth has been slower due to CoVID. Aaron Martin said they do intend to expand the program to Platte County in 2022. **The funding application request of \$26,322.68** fairly represents Clay County’s part of the program not funded by other sources.

Gary Steinman motioned the Board to approve the Alan Naylor Leonce and approved by unanimous roll call vote.

Life Unlimited

Presenting the funding request for Life Unlimited, LU, were Julie Edlund, Brian Watson, Mark Bertrand, and Jim Huffman. Julie explained that the request for funding included an increase in hourly wages to \$15 for all staff. She explained that the Medicaid reimbursement rate had been increased by the State but did not achieve the \$15 per hour which is likely to be mandated by the Federal Government as the minimum wage. Sonja advised that she had worked with Brian Watson to complete the application and garner the required information the Board needed to approve the increase in funding. She advised that, from the information provided by LU, she thought this fairly reflected the unfunded amounts for each program and the Clay County portion of those programs. The application provides for detailed personnel wage information, expenses, and income as well as comparisons to the prior year. The request includes a one-time grant of up to \$18,550 in CARF certification expenses. The request by program is as follows:

Total	\$1,018,266.18
Community Support	\$ 71,413.52
ISL Residential Support	\$ 193,318.89
Group Homes Residential Support	\$ 278,081.92
Therapeutic Recreation	\$ 303,770.05
ILAP Services	\$ 65,131.80
Maintenance Personnel	\$ 36,000.00
Maintenance Residential	\$ 26,000.00
Maintenance Vehicle	\$ 26,000.00
CARF Accreditation	\$ 18,550.00

Gary Steinman motioned the Board to approve the Life Unlimited funding request in **the total amount of \$1,018,266.18**. The motion was seconded by Janet White and approved by unanimous roll call vote.

Northland Early Education Center

The 2022 funding application from NEEC was pended by the Finance Committee on November 2 for additional information relative to receiving a minimum wage of \$15 per hour and those at that level or above currently receive a 4.2% increase in wages. After reviewing the additional information provided by Brea Connett, the increase was so substantial that the Finance Committee agreed to hold approval for additional review. The Finance Committee agreed to take the measure up on December 8, 2022.

Northland Therapeutic Riding Center – Therapeutic Horseback Riding

Shaney Othic provided the 2022 funding request for **Northland Therapeutic Riding Center (NTRC) in the amount of \$62,759.50**. This represents a 5.5% increase over last year and primarily due to the increase in personnel due to the growth of the program.

Gary Steinman motioned the Board to approve the NTRC funding request in the amount of \$62,759.50. The motion was seconded by Pat Schoenrade and approved by unanimous roll call vote.

Summit Future Foundations

The request from Summit Future Foundations (SFF) was presented by Cassidi Jobe and Dan Mathews. Cassidi had previously addressed the Board and introduced the organization who is applying for funding the for first time in 2022. Cassidi explained that they are an approved vendor for the Department of Mental Health (DMH) and applying for CARF certification for all their programs the expense of which is included in their budget. Rick White explained that, even if the Board approves funding, no funds can be released until the certification is received. He explained that we could pay up to six (6) months in arrears of notice of certification.

Cassidi explained the program for which they are requesting funding is the Young Adults Connections which is for those eighteen and older providing a social/recreational day program that is 100% community based and includes transportation to and from any outing. The program is open to Clay and Platte County residents, and they anticipate 25 Clay County participants in 2022. **The total funding request for Clay County is \$44,901.00.**

Gary Steinman motioned the Board to approve the SFF funding request in the amount of \$44,901.00. The motion was seconded by Marlene Leonce and approved by unanimous roll call vote.

TNC Community

The 2022 funding application from TNC was pended by the Finance Committee on November 2 for additional information regarding payroll wage increases to confirm that the direct care staff minimum wage for 2022 would be \$15 per hour. With that information provided and reviewed, the Finance Committee recommends approval of funding for 2022 funding request for **residential services and supports in the amount of \$103,666.21 and the ILAP program in the amount of \$98,961.70.**

Gary Steinman motioned the Board to approve the TNC funding request for residential services and supports in the amount of \$103,666.21 and the ILAP program in the amount of \$98,961.70. A second was provided by Alan Naylor and approved by unanimous roll call vote.

UMKC-ACED – Adult Continuing Education

Nancy Carter represented the UMKC ACED program **requesting funding for two sessions in 2022 for a total amount of \$46,500**. The program is also supported by Platte County. She explained the program will be held on the NWMSU campus in the Northland. She said that they have had forty-five students “roll in and out” of the program this year.

Stephen Elloitt motioned the Board to approve the UMKC ACED funding request in the amount of \$46,500.00. The motion was seconded by Janet White and approved by unanimous roll call vote.

Vocational Services Inc. – Workshop Services, Rehabilitation, Work & Personal, Supported Employment

Randy Hylton, Kimbel Mothershead and Sherry Summers represented Vocational Services Inc. (VSI) in requesting funding for the 2022 calendar year. The request by program is:

Workshop Services	\$ 1,218,632.00
Rehabilitation	\$ 246,358.00
Work and Personal	\$ 430,291.00
Supported Employment	\$ 135,037.00

The total funding request is \$2,030,318.00 which is 1.45% less than 2021. The Workshop Services program is lower because all the employees have not returned since CoViD, nor do they expect them to return in 2022. Randy confirmed that their sales were up, and they anticipate no downturn in 2022 with the one concern being the supply chain delays which influences cardboard and glass availability. Randy also confirmed that all his regular employees are paid \$15 or more per hour.

Stephen Elliott motioned the Board to approve the VSI funding request by program as requested for a total in the amount of \$2,030,278.89. The motion was seconded by Janet White and approved by unanimous roll call vote.

Guest Communications

Randy Hylton advised that he would be retiring from Vocational Services as of December 30, 2021. Kimbel Mothershead will take over the responsibilities of Executive Director. The Board wished him well and thanked him for his years of dedicated service.

With no further requests or comments, Stephen Elliott adjourned the meeting.

Respectfully submitted,
Sonja Bennett,
Administrative Director
January 10, 2022