



**Clay County**  
**UTILITY GENERAL ANNUAL PERMIT**  
**FOR LAND DISTURBANCE**  
**LESS THAN ONE (1) ACRE**

Planning & Zoning Department  
 234 W. Shrader Street  
 Suite C  
 Liberty, MO 64068  
 (816) 407-3380  
 pandz@claycountymogov

<b>For Office Use Only</b>	
Permit # - _____	
Date Received: _____	Fee: _____

**Land disturbance activities related to utility work** that would disturb less than one (1) acre by themselves but would **disturb one (1) or more acres over the life of the project or are part of a larger common plan of development or sale that will disturb one (1) or more acres over the life of the project, must obtain a Land Disturbance Permit (LDP) from Clay County**, and also develop and implement a Storm Water Pollution Prevention Plan (SWPPP) and obtain a Storm Water Permit from the Missouri Department of Natural Resources (MDNR), if applicable.

The purpose of this LDP is to control soil erosion on land that is undergoing land disturbance activities for non-agricultural uses and to prevent sediment and soil erosion from being transported onto adjacent property and into streams, rivers, lakes, ponds, or other areas as required by the Federal Clean Water Act (33 U.S.C. § 1251 *et seq.* as amended to date). The Federal Clean Water Act implemented a National Pollutant Discharge Elimination System ("NPDES") program by federal law that Clay County is obligated to develop, implement, and enforce minimum erosion and sediment control standards.

It is a violation of County regulations to allow harmful amounts of silt or other materials as defined by the Missouri State Operating Permit to enter a road ditch, gutter, storm sewer, stream, drainage way, drainage easement or cross a property line.

Name of Utility:	Phone:
Name of Contact Person:	Fax:
Email:	Cell:

<b>Types of Utility Projects</b>	<b>MINOR UTILITY EXTENSIONS FOR:</b>	
	<input type="checkbox"/> Single-Family Residential Home	<input type="checkbox"/> Other (Describe Land Disturbing Activity)
	<input type="checkbox"/> Single-Family Subdivision	_____
	<input type="checkbox"/> Commercial	_____
	<input type="checkbox"/> Industrial	_____
<p><b>**Land Disturbing Activity**</b> means any activity that changes the physical conditions of land form, vegetation and hydrology, <b>creates bare soil, or otherwise may cause Erosion or Sedimentation</b>. Such activities include, but are not limited to, clearing, <b>removal of vegetation</b>, stripping, grading, grubbing, excavating, filling, logging and storing of materials.</p>		

Any work or land disturbing activity in the FEMA-regulated floodplain will require a Floodplain Development Permit (FDP) from the:

Floodplain Administrator  
Clay County Planning and Zoning Department  
234 W. Shrader Street, Suite C  
Liberty, MO 64068. Call: (816) 407-3380 or Email: [pandz@claycountymo.gov](mailto:pandz@claycountymo.gov)

**LAND DISTURBING ACTIVITY BEST MANAGEMENT PRACTICES (BMPs)**

*(Check all which will apply)*

**SOIL STABILIZATION:**

- |   |  |
|---|--|
| <input type="checkbox"/> Scheduling           | <input type="checkbox"/> Preservation of Existing Vegetation   |
| <input type="checkbox"/> Hydraulic/Wood Mulch | <input type="checkbox"/> Geotextiles, ECBs, or TRMs            |
| <input type="checkbox"/> Hydroseeding         | <input type="checkbox"/> Earth Dikes/Swales & Lined Ditches    |
| <input type="checkbox"/> Soil Binders         | <input type="checkbox"/> Outlet Protection/Velocity Dissipator |
| <input type="checkbox"/> Straw Mulch          | <input type="checkbox"/> Streambank Stabilization              |
| <input type="checkbox"/> Slope Drains         | <input type="checkbox"/> Other (Specify)                       |

**TEMPORARY SEDIMENT CONTROL:**

- |   |  |
|---|--|
| <input type="checkbox"/> Silt Fence                   | <input type="checkbox"/> Sediment/Desilting Basin      |
| <input type="checkbox"/> Sediment Trap                | <input type="checkbox"/> Check Dam                     |
| <input type="checkbox"/> Fiber Rolls                  | <input type="checkbox"/> Gravel Bag Berm               |
| <input type="checkbox"/> Sandbag Barrier              | <input type="checkbox"/> Street Sweeping and Vacuuming |
| <input type="checkbox"/> Storm Drain Inlet Protection | <input type="checkbox"/> Other (Specify)               |

**WIND EROSION & TRACKING CONTROL:**

- |  |   |
|--|---|
| <input type="checkbox"/> Wind Erosion Control      | <input type="checkbox"/> Stabilized Entrance/Exit |
| <input type="checkbox"/> Entrance/Outlet Tire Wash | <input type="checkbox"/> Other (Specify)          |

**NON-STORM WATER MANAGEMENT:**

- |   |  |
|---|--|
| <input type="checkbox"/> Water Conservation Practices | <input type="checkbox"/> Paving and Grinding Operations      |
| <input type="checkbox"/> Dewatering Operations        | <input type="checkbox"/> Illicit/Illegal Discharge Detection |
| <input type="checkbox"/> Temporary Stream Crossing    | <input type="checkbox"/> Vehicle and Equipment Cleaning      |
| <input type="checkbox"/> Clear Water Diversion        | <input type="checkbox"/> Vehicle and Equipment Fueling       |
| <input type="checkbox"/> Potable Water/Irrigation     | <input type="checkbox"/> Vehicle and Equipment Maintenance   |
| <input type="checkbox"/> Pile Driving Operations      | <input type="checkbox"/> Material/Equipment Use Over Water   |
| <input type="checkbox"/> Concrete Curing              | <input type="checkbox"/> Demolition/Removal Over Water       |
| <input type="checkbox"/> Concrete Finishing           | <input type="checkbox"/> Other (Specify)                     |

**WASTE MANAGEMENT & MATERIALS**

**POLLUTION CONTROL:**

- |  |   |
|--|---|
| <input type="checkbox"/> Spill Prevention/Control  | <input type="checkbox"/> Material Delivery/Storage/Use    |
| <input type="checkbox"/> Stockpile Management      | <input type="checkbox"/> Contaminated Waste Management    |
| <input type="checkbox"/> Concrete Waste Management | <input type="checkbox"/> Hazardous Waste Management       |
| <input type="checkbox"/> Solid Waste Management    | <input type="checkbox"/> Sanitary/Septic Waste Management |
| <input type="checkbox"/> Liquid Waste Management   | <input type="checkbox"/> Other (Specify)                  |

**PERMANENT STABILIZATION:**

- |  |  |
|--|--|
| <input type="checkbox"/> Concrete Channel Lining | <input type="checkbox"/> Vegetative Buffers      |
| <input type="checkbox"/> Sod Channel Lining      | <input type="checkbox"/> Concrete Channel Lining |
| <input type="checkbox"/> Riprap Channel Lining   | <input type="checkbox"/> Other (Specify)         |

**NOTE:** *All BMPs must be in place before land disturbing activity begins.*

**Please check the boxes below to acknowledge that you have read and understand the following items.**

- Soil, sand, rock, or other debris must be kept off the roads and not allowed to enter stormwater systems and if for any reason such debris escapes the construction site, the debris must immediately be removed.
- Vegetative buffers or other protection must be provided along streams, rivers and ponds to avoid erosion of banks and siltation.
- Stabilization measures must be performed within fifteen (15) days in portions of the site where construction activities have temporarily or permanently ceased.
- Designated areas such as preserved buffers must be marked off and protected. Heavy equipment cannot be operated or stored, nor materials handled or stored, within these areas.
- Site should be inspected weekly and after every ½ inch precipitation event, any noted deficiencies should be corrected within three (3) days.

I certify that I have reviewed this document and understand I must comply with the Erosion and Sediment Control Regulations of Clay County. I agree to implement and follow the provisions for the disturbance site. I understand that these requirements will be enforced by Clay County and failure to comply may result in the issuance of a "Stop Work Order" and other penalties until compliance is accomplished. The undersigned shall be responsible for complying with this permit and Clay County Erosion and Sediment Control Regulations.

Print Name:

Signature:

Date:

Application Reviewed By:

Performance Surety required  Yes  No