

**Minutes**  
**Developmental Disabilities Resource Board of Directors**  
**Finance Committee Meeting**  
**April 27, 2021**

The **Finance Committee** met on April 27, 2021 at 5:30pm by Zoom Conference. The meeting was called to order by Finance Committee Chairman, Rick White. Present at the meeting, in addition to Rick White, were committee members Gary Steinman, Steve Elliott and Janet White. Also present was Sonja Bennett.

Guests included Kelly McGillis with TNC Community, Randy Hylton with VSI, Brea Connett and Rebecca Nunn with Northland Early Education Center, Diana Castillo with Alphapointe and Nathan Thomas with Accounting Solutions.

**Northland Early Education Center** submitted a **capital grant request in the amount of \$29,147** to replace four (4) HVAC units at the school. Sonja advised that the amount requested was within the guidelines the board established for the grant. The committee agreed the HVAC units fit the guidelines for a capital grant. Steve Elliott motioned the committee to approve the request and recommend to the full board for approval. Janet White seconded the motion which passed by unanimous vote of the committee.

**Vocational Services Inc.** submitted a **capital grant request in the amount of \$133,029** to replace the bathrooms at the North Kansas City Workshop. Sonja advised that the amount requested was within the guidelines the board established for the grant. The committee agreed the bathroom project fit the guidelines for a capital grant. Janet White motioned the committee to approve the request and recommend to the full board for approval. Steve Elliott seconded the motion which passed by unanimous vote of the committee.

**Alphapointe** submitted a **CoViD19 Grant request in the amount of \$1,000** to help defray the cost of Fever Warm Hand Scanners and RFID Reader for the workshop. The equipment allows for temperature checking in a fast and orderly manner for anyone entering or leaving the workshop. Sonja advised that the amount requested was within the guidelines the board established for the grant. The committee agreed the temperature scanner units fit the guidelines for a CoViD grant. Steve Elliott motioned the committee to approve the request and recommend to the full board for approval. Janet White seconded the motion which passed by unanimous vote of the committee.

**Nightlifter Consulting**, DDRB IT Consultant, submitted a proposal to replace the DDRB Desktop and Laptop with a new laptop. The current desktop computer was purchased in 2016 as was the laptop. The old laptop will be converted to use with the OWL technology for ZOOM meetings for DDRB, CHS and/or any training presenters. Justin Noel recommended a **Dell 5520 Laptop and Docking Station at an installed cost of \$2,173.99**. Steve Elliott motioned the committee to approve the request and recommend to the full board for approval. Janet White seconded the motion which passed by unanimous vote of the committee.

**Nathan Thomas with Accounting Solutions** presented the **2020 Audit Report** to the committee for approval. A copy of the audit report is attached to these minutes for the file. It is the opinion of the auditors the financial information is fairly stated in all material respects in relation to the basic financial statements as a whole. Rick White motioned the committee to **approve the Audit, authorize payment**

to Accounting Solutions **in the amount of \$6,000 and** recommend presentation to the full board for approval. Janet White seconded the motion which passed by unanimous vote of the committee.

With no further business, the Committee adjourned.

Respectfully submitted:

Sonja Bennett, May 4, 2021