

Minutes
Developmental Disabilities Resource Board of Directors
Finance Committee Meeting via Email
Northland Early Education Center
December 12-19, 2018

The **DDRB Finance Committee** met via email December 12 through 19, 2018. The purpose of the meeting was to vote on approving a request from Northland Early Education Center for additional funding for 2018 in the amount of \$20,372.

Letter Dated December 11, 2018 from NEEC – attached.

Email Dated December 12 2018

Dear Finance Committee,

Please see the attached request from NEEC. They are requesting additional funding in the amount of \$20,372 for this year. Brea has provided a good explanation as to the shortfall they anticipate. I have reviewed the actual YTD November to budget and concur with Brea. Tom has reviewed and is agreement. He is requesting a vote via email from each of you of whether you approve or not. If at all possible, I would like your response by Friday afternoon. Tom would like to send to the full board for approval on Monday.

Please let me know if you have any questions or need additional information.

With approval from Tom Bradley, Gary Steinman, Rick White and James Gottstein, the request was approved by the Finance Committee.

Respectfully submitted: Sonja Bennett

December 26, 2018