



CLAY COUNTY
PURCHASING DEPARTMENT
INVITATION FOR BID (IFB)

IFB NO:	02-22	PURCHASING SPECIALIST II	ETHEL KITCHELL
TITLE:	FUEL TRAILER & TANK	EMAIL:	EKITCHELL@CLAYCOUNTYMO.GOV
ISSUE DATE:	1/14/2022	PHONE NO:	816-407-3633

BID RESPONSES MUST BE RECEIVED NO LATER THAN:
2/3/2022 AT 2:00 PM CENTRAL TIME.
BID RESPONSES WILL BE OPENED AND READ ALOUD AT 3:00 PM CENTRAL TIME.

SUBMITTAL INSTRUCTIONS: In an effort to support the County's initiative for conservation, it is preferred that the Request For Bid (IFB) be submitted via www.PublicPurchase.com. Sealed IFBs may be delivered to the Clay County Purchasing Department prior to the return date and time. Print the **Sealed Bid Label** found in Attachment 1 or type IFB **Number, IFB Title and Return Due Date** on the lower left hand corner of the envelope or package. In order for a response to be considered complete, the Clay County document **MUST** be completed in its entirety. The cover page **MUST** be completed, all subsequent pages **MUST** be initialed and the Terms and Conditions Acknowledgement form **MUST** be signed.

RETURN IFB TO: **CLAY COUNTY**
ATTN: ~ PURCHASING DEPARTMENT
1 COURTHOUSE SQUARE
3rd FLOOR COMMISSION DESK
LIBERTY, MISSOURI 64068

AGREEMENT PERIOD: DATE OF AWARD THROUGH ONE YEAR; WITH FOUR ONE-YEAR RENEWALS
DELIVER SUPPLIES/SERVICES/INVOICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:
 MIDWEST NATIONAL AIRPORT
 13106 Rhodus Road
 Excelsior Springs, MO 64024

By signing this IFB cover page, the vendor shall hereby declare understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Contract Terms and Conditions. The vendor shall further agree that the language of this IFB shall govern in the event of a conflict with their proposal. In addition, the vendor shall further agree that upon receipt of an authorized purchase order from Clay County or when a Vendor Agreement is fully executed by an authorized agent of Clay County, a binding agreement shall exist between the vendor and Clay County.

SIGNATURE REQUIRED

Company Name		Authorized Representative (Print)		Title	
Street Address			Authorized Signature		
City/State/Zip		County	Date		Company Tax ID No.
Telephone No.		Facsimile No.		E-Mail	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> IRS Tax-Exempt					
Vendor Tax Filing Type with IRS (Check One)					

1. **INTRODUCTION AND GENERAL INFORMATION**

This section of the IFB includes a brief introduction and background information about the intended acquisition for which the requirements herein are written. The contents of this section are intended for informational purposes and do not require a response.

1.1 **Purpose:**

- 1.1.1 This document constitutes a request for competitive, sealed bid from prospective vendors for Fuel Trailer & Tank for Midwest National Airport in accordance with the requirements and provisions stated herein.
- 1.1.2 IFB Document Contents:
 - Introduction and General Information
 - Scope of Work
 - Meeting Information Page
 - Agreement Terms and Conditions Acknowledgement Form
 - Exhibit A: Pricing
 - Exhibit B: Experience and Expertise
 - Exhibit C: Domestic Products Certification (Buy American)
 - Exhibit D: Miscellaneous Information
 - Attachment 1: Sealed Bid Label

1.2 **Questions:**

- 1.2.1 Questions and issues relating to the IFB must be submitted via the www.PublicPurchase.com website or e-mailed to Purchasing@ClayCountyMo.gov
- 1.2.2 **All questions and issues should be submitted no later than Monday, January 24, 2022.** If not received prior to the aforementioned date, the Clay County Purchasing Department may not be able to fully research and consider the respective questions or issues.

1.3 **Estimated Quantities:**

- 1.3.1 The County shall not guarantee any minimum or maximum amount of the vendor's products that may be required under the Agreement.
 - a. The vendor shall provide products/services on an as needed basis.
 - b. The County shall not guarantee any usage of the agreement whatsoever.

1.4 **Award Determination**

- 1.4.1 Any award of Agreement must be approved by the County Commissioners and shall be made by notification from the Purchasing Department to the successful bidder.
 - a. Clay County shall have the right to make awards by items, or as an all or none basis.
 - b. Clay County may make awards to multiple vendors.
 - c. The grouping of items and/or multiple vendor awards shall be determined by Clay County based upon factors such as item similarity, location, administrative efficiency, or other considerations in the best interest of Clay County.

Vendor's Initials: _____

2. SCOPE OF WORK

This section of the IFB includes requirements as well as desirable attributes and provisions relating specifically to the scope of work requirements of Clay County. The contents of this section include mandatory requirements that will be required of the successful vendor and subsequent vendor. The vendor is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The vendor's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Clay County. The vendor must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes by the vendor (if any) in the appropriate sections of Exhibit A, Pricing Pages.

2.1 Specific Requirements:

- The vendor shall provide a Fuel Trailer & Tank, which meets or exceeds the specifications contained in this document.
- Delivery shall be to the Midwest National Airport located at:
13106 Rhodus Rd., Excelsior Springs, Missouri 64024.
- Vendor may submit pricing for Option 1 or Option 2 or Option 1 and Option 2.

OPTION 1**Item # 1****TF M Series 5 Aluminum**

FIVE 1 10 Gallon ATI Aluminum Tanks

- a. Baffle
- b. FNPT Fittings
- c. 2" Fill Port with CimTek Pre-Vent Cap
- d. Fuel Level Gauge Port
- e. Discharge Port; 1.25" Drop Tube w/ISO B Male
- f. Coupling
- g. Jump Hose To Pump
- h. Ball Valve
- i. Natural Finish

Item # 2**TFA Equip Package**

Aviation Equipment Package

- a. GPI M-3130-CB-AV-PO 115/230 VAC 30 GPM Aviation
- b. Pump OR GPI M-3025-CB-AV-PO 12 VDC 25 GPM
- c. Pump with Battery Kit and Charger ***SPECIFY***
- d. FACET VF-21 Housing, Coalescer/Separator
- e. GPI Mechanical Meter
- f. 50' Aviation Grade Certified Hose On Spring Rewind
- g. Reel
- h. Aviation Overwing Nozzle w/Dust Cap, 6.5 Grounding
- i. Cable, 100-mesh screen
- j. 50 Static Grounding Cable on Reel w/Grounding Clip
- k. Tank Level Sight Gauge At-A-Glance
- l. Sump Drain Valve
- m. Two 20# BC Certified Fire Extinguishers, Mounted
- n. Decal Kit - ***AVGAS***

Vendor's Initials: _____

Item # 3**TF Trailer Only**

Custom TransFueller Trailer

- a. Heavy-Duty Steel Chassis
- b. Steel Fenders & Decking
- b. Tandem Axle
- c. Electric Brakes with Breakaway Safety System
- d. Heavy Duty ST Trailer Tires on 15 Steel Wheels
- e. LED DOT Lighting Package
- f. Heavy Duty Tongue Jack
- g. Heavy Duty Hitch
- h. Safety Chains
- i. Powder Coat Finish

Item # 4**TCS70015SPA4AT**

- a. TCS-700 Aviation 1.5 Positive Displacement FLOW
- b. METER (5-60 GPM / 150 PSI)
- c. Flow Range: Capable of up to 60 GPM (227 LPM); Bidirectional
- d. flow
- e. Linear Accuracy: Capable of +/- 0.15% over full flow
- f. range
- g. Repeatability: Capable of 0.02%
- h. Operating Pressure: Up to 150 PSI (10.5 BAR)
- i. Temperature Range: - 40°F to 160°F (- 40°C to 71°C)
- j. Connections: 1 1/2" NPT Flange; 1" & 2" Options
- k. Housing: Hardcoat Anodized Aluminum
- l. Rotors: Hardcoat Anodized Aluminum
- m. Rotor Journals: Plated Stainless Steel
- n. Bearing Plates: Ni-Resist
- o. Bearing Sleeves: Carbon Graphite
- p. Timing Gears: Stainless Steel
- q. Packing Seal: FKM (Viton)
- r. Body O-Ring: FKM (Viton)
- s. Veeder-Root 7887 Mechanical Register
- t. Air Eliminator / Strainer

Item # 5**Cabinet LG**

- a. Steel Locking Cabinet Enclosure

Vendor's Initials: _____

OPTION 2

Item # 1

TFA 300SS

TransFueller 300 Aviation DOT 406 / Avgas (100LL),
Jet-A, JP-8:

DOT 406 Spec Tank Engineered to Meet All Necessary Requirements Including:

- a. Material Thickness, Baffles, and Rollover Protection, Constructed of 304SS
- b. Internal Emergency Valve with Fusible Link and External Operator per DOT 406 Spec
- c. 16" Manway with 10" Fill Port, Integral Emergency and Normal Vents per DOT 406 Spec
- d. Tank Level Sight Gauge
- e. ¾ Water Drain Valve
- f. DOT-Approved Heavy-Duty Steel Chassis
- g. Steel Fenders & Diamond Plate Steel Decking
- h. Electric Brakes with Breakaway Safety System
- i. Heavy Duty ST Trailer Tires on 15 Steel Wheels
- j. Heavy Duty Tongue Jack
- k. Heavy Duty Adjustable Hitch
- l. LED DOT Lighting Package
- m. GPI M-3025-CB-AV-PO 12v 25 Gallon Per Minute
- n. Aviation Pump (**substitute M-3130-AV-PO 115v 30 GPM pump and remove battery kit below for no change in price)
- o. 12 Volt Battery w/Battery Box, Automatic Charger
- p. Facet VF-21 Aviation Fuel Filter Housing, 1 Micron
- q. Element, Filter Mount, Filter Health Gauge
- r. Mechanical Totalizing Meter
- s. 50 Aviation Grade Goodyear Wingcraft Hose or equiv,
- t. Meets NFPA 407/API Bulletin 1529/2005
- u. Stainless Steel Spring Rewind Hose Reel
- v. OPW 295 Series Aviation Overwing Nozzle or equiv w/Dust Cap, 6.5 Grounding Cable, 100-mesh screen
- w. 50 Static Grounding Cable on Reel w/Grounding Clip
- x. Two 20# BC Certified Fire Extinguishers, Mounted Custom Operations Manual

Item # 2

TFA Bottom Load /Overfill Valve

Bottom Load With Overfill Prevention Valve

- a. 9095SS 0200 AV 2" 304SS Overfill Prevention Valve
- b. Stainless Steel Drop Tube (non-splash)
- c. Plumbed To Deck Level
- d. Check Valve
- e. Whittaker F421 2.5" API Dry Disconnect Port

Vendor's Initials: _____

Item # 3**TCS70015SPA4AT**

TCS-700 Aviation 1.5 Positive Displacement FLOW METER (5-60 GPM / 150 PSI)

- a. Flow Range: Capable of up to 60 GPM (227 LPM); Bi- directional flow
- b. Linear Accuracy: Capable of +/- 0.15% over full flow range
- c. Repeatability: Capable of 0.02%
- d. Operating Pressure: Up to 150 PSI (10.5 BAR) Temperature Range: - 40°F to 160°F (- 40°C to 71°C) Connections: 1 1/2" NPT Flange; 1" & 2" Options Housing: Hardcoat Anodized Aluminum
- e. Rotors: Hardcoat Anodized Aluminum Rotor Journals: Plated Stainless Steel Bearing Plates: Ni-Resist
- f. Bearing Sleeves: Carbon Graphite Timing Gears: Stainless Steel Packing Seal: FKM (Viton)
- g. Body O-Ring: FKM (Viton)
- h. Veeder-Root 7887 Mechanical Register Air Eliminator / Strainer

Item # 4**Cabinet LG**

- a. Steel Locking Cabinet Enclosure

Vendor's Initials: _____

U.S. Federal Gasoline Tank Requirements

A specific tank is required per CFR49 Parts 100 to 185 transportation, for the transport of gasoline in a bulk container. (Greater than 119 gallons)

Due to the flash point of gasoline, this tank falls into the category of Class III Fuels that is REQUIRED to be transported in a UN31A/Y/DOT, or DOT 406 vessel. If this tank will hold gasoline, the tank is required to meet DOT 406 or UN312A/Y/ specifications, be labeled accordingly and be annually tested per CFR 49 requirements. Gasoline has a Flash Point of -40°F, which is lower than the 100°F for Class III Fuels to be included in the “non-code” section of this provision for Class III Fuels.

DOT 406 Tanks meet the requirements of 49 CFR Ch. I (10-1-07 Edition) §172.102, B1 and 49 CFR Ch. I (10-1-07 Edition) §173.242, Bulk Packaging for Certain Medium Hazard Liquids and Solids, including solids with dual hazards.

Additionally, UN31A/Y/ certified & labeled tanks are an acceptable substitute for DOT 406 tanks.

Tanks 119 gallons and smaller **with** a DOT exemption letter, are exempt from the above CFR49 100-185 requirement.

UN31A/Y/ and DOT406 specification tanks, as well as certain tanks no greater than 119 gallons, meet federal regulations for the transport of gasoline over public lands or roadways.

Vendor's Initials: _____

2.2 Miscellaneous Requested Information:

2.2.1 The vendor should respond to the information requested in all sections and all exhibits.

3. BID OPENING

3.1.1 Bid Responses will be read out loud at 3:00 P.M. on Thursday, February 3, 2022 in the Purchasing Department.
Location subject to change.

Vendor's Initials: _____

4. AGREEMENT TERMS AND CONDITIONS ACKNOWLEDGEMENT FORM

The undersigned vendor has read, understood, and accepted the Terms and Conditions as published on the Clay County Official Website located at:

https://www.claycountymo.gov/application/files/1515/9923/0486/CONTRACT_TERMS_AND_CONDITIONS.pdf

All Terms and Conditions as stated shall be adhered to by vendor upon acceptance of Agreement. Vendors enter into this agreement voluntarily, with full knowledge of its effect.

Vendor Signature

Date

Vendor Name

Vendor's Initials: _____

**EXHIBIT A
Pricing Page
Option 1**

PRICING TABLE 1: REQUIRED PRICING

The vendor shall complete the following pricing table(s) (or in a form similar to the pricing tables) and provide firm, fixed pricing necessary to meet the mandatory requirements of the IFB.

ITEM #	DESCRIPTION	QUANTITY	PRICE
1	TF M Series 5 Aluminum	1	\$
2	TFA Equip Package	1	\$
3	TF Trailer Only	1	\$
4	TCS70015SPA4AT	1	\$
5	Cabinet LG	1	\$
Total Price: Option 1, item #'s 1,2,3,4 and 5			\$
Freight & Shipping Cost. <u>DO NOT INCLUDE THIS COST IN THE TOTAL PRICE</u>			\$
Customer is responsible for offloading the unit(s) with a forklift or other equipment.			Yes No
Warranty information Give brief information in column to the right:			
Attachments for warranty included			Yes No

Vendor's Initials: _____

**EXHIBIT A
Pricing Page
Option 1**

PRICING TABLE 2: OTHER REQUIRED PRICING

The vendor must state below all other applicable costs necessary to satisfy the mandatory requirements of the IFB. Unless stated in Exhibit A, the County shall assume that absolutely no other fees or charges, will be assessed to the County whatsoever in connection with IFB 02-22 Fuel Trailer & Tank herein and to satisfy the IFB requirements.

DESCRIPTION / COMMENTS	UNIT OF MEASURE	UNIT PRICE

PRICING TABLE 3: OPTIONAL PRICING

The vendor may provide firm, fixed pricing for optional features, expansion options and/or enhancements for the proposed Fuel Trailer & Tank solution. Also, list any pricing discounts.

DESCRIPTION / COMMENTS	UNIT OF MEASURE	UNIT PRICE

ADVANCE PAYMENT OPTION

Vendors may indicate below a percentage deposit required to begin work if the total cost of proposal exceeds \$25,000.00.

_____ %

Option: During the course of the Agreement year, the using departments may need to order items not specifically listed above. Please state below, any discounts for such purposes, from your listed prices. _____ % Discount off list price

Vendor's Initials: _____

**EXHIBIT A
Pricing Page
Option 2**

PRICING TABLE 1: REQUIRED PRICING

The vendor shall complete the following pricing table(s) (or in a form similar to the pricing tables) and provide firm, fixed pricing necessary to meet the mandatory requirements of the IFB.

ITEM #	DESCRIPTION	QUANTITY	PRICE
1	TFA 300SS TransFueller 300 Aviation DOT 406 / Avgas (100LL), Jet-A, JP-8	1	\$
2	TFA Bottom Load / Overfill Valve	1	\$
3	TCS70015SPA4AT	1	\$
4	Cabinet LG	1	\$
Total Price: Option 2, item #'s 1,2,3 and 4			\$
Freight & Shipping Cost. <u>DO NOT INCLUDE THIS COST IN THE TOTAL PRICE</u>			\$
Customer is responsible for offloading the unit(s) with a forklift or other equipment.			Yes No
Warranty information Give brief information in column to the right:			
Attachments for warranty included			Yes No

Vendor's Initials: _____

EXHIBIT A
Pricing Page
Option 2

PRICING TABLE 2: OTHER REQUIRED PRICING

The vendor must state below all other applicable costs necessary to satisfy the mandatory requirements of the IFB. Unless stated in Exhibit A, the County shall assume that absolutely no other fees or charges, will be assessed to the County whatsoever in connection with IFB 02-22 Fuel Trailer & Tank herein and to satisfy the IFB requirements.

DESCRIPTION / COMMENTS	UNIT OF MEASURE	UNIT PRICE

PRICING TABLE 3: OPTIONAL PRICING

The vendor may provide firm, fixed pricing for optional features, expansion options and/or enhancements for the proposed Fuel Trailer & Tank solution. Also, list any pricing discounts.

DESCRIPTION / COMMENTS	UNIT OF MEASURE	UNIT PRICE

ADVANCE PAYMENT OPTION

Vendors may indicate below a percentage deposit required to begin work if the total cost of proposal exceeds \$25,000.00.

_____ %

Option: During the course of the Agreement year, the using departments may need to order items not specifically listed above. Please state below, any discounts for such purposes, from your listed prices. _____ % Discount off list price

Vendor's Initials: _____

**EXHIBIT B
Experience and Expertise**

The evaluation of the vendor’s experience and expertise shall be subjective based on the requirements stated herein. Therefore, the vendor should present detailed information regarding current and/or prior experiences in providing the services and expertise of the organization as well of its personnel. The County shall have the right to use the information provided herein, including information gained from any other source, in the evaluation process.

B.1 EXPERIENCE:

A MINIMUM of 5 year experience is required of the successful vendor, in similar services, as described in the scope. Experience and references provided by vendors shall be verified and will be a significant factor in the evaluation. Vendors should provide the information below.

How many years has your company been in the Fuel Trailer & Tank business? _____

List a minimum of three (3) references showing Agreements held by your company providing the same or similar services for other public entities, local government or private companies.

Reference No. 1 of 3	
Company/Organization Name:	
Address:	
Name of Contact and Title:	
E-mail Address:	
Telephone No.:	
Agreement or Service Period (dates of services):	
Reference No. 2 of 3	
Company/Organization Name:	
Address:	
Name of Contact and Title:	
E-mail Address:	
Telephone No.:	
Agreement or Service Period (dates of services):	
Reference No. 3 of 3	
Company/Organization Name:	
Address:	
Name of Contact and Title:	
E-mail Address:	
Telephone No.:	
Agreement or Service Period (dates of services):	

Vendor’s Initials: _____

EXHIBIT B, continued

B.2 EXPERTISE:

PERSONNEL QUALIFICATIONS

Vendors should provide the information below.

Indicate person who will be supervising project(s) and years of experience in similar work.

Name: _____ No. of Years _____

Type of Experience: _____

Complete the following for employees that would be working on this project. List any previous work directly relating to the IFB specifications that have been performed for other public entities, local government or private companies in the last five years. Attach a separate sheet of paper if needed.

EMPLOYEE NAME	QUALIFICATIONS	EXPERIENCE/TRAINING/CERTIFICATIONS

Vendor's Initials: _____

**EXHIBIT C
Miscellaneous Information**

C.1 LOCAL GOVERNMENT USE (COOPERATIVE PROCUREMENT):

1) This section is optional, it will not affect proposal award. If the County awarded you the proposed agreement, would you sell under the prices and terms of this agreement to any Municipal, County Public Utility, Hospital, Educational Institution, or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Council (MARC) and located within the Greater Kansas City Metropolitan Trade Area. (All deliveries shall be F.O.B. Destination and there shall be no obligations on the part of any member of said Council to utilize this Agreement.)

YES: NO: INITIALS: _____

- 2) Sales shall be made in accordance with the prices, terms, and conditions of the IFB and any subsequent term agreement.
- 3) There shall, however, be no obligation under the cooperative procurement agreement for any organization represented by MACPP or MARC to utilize the agreement unless they are specifically named in the IFB as a joint participating entity.
- 4) All sales to other jurisdiction shall be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other Agreement administration shall be the responsibility of the ordering jurisdiction.
- 5) The Purchasing Manager shall be responsible to handle the solicitation and award the agreement. The Purchasing Manager shall have the sole authority to modify the agreement and handle disputes regarding the substance of the agreement.
- 6) Each jurisdiction that is a party to the joint bid has authority to act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments and handle disputes involving shipment to the jurisdiction.

C.2 WEBSITE

- 1) Does your company have a website? YES: NO:
- 2) If yes please provide the website address: _____
- 3) Can product(s) be ordered from that website? YES: NO:
- 4) Can we receive the pricing you have quoted us, when ordering from the website? YES: NO:

C.3 EMPLOYEE BIDDING/CONFLICT OF INTEREST:

Vendors who are elected or appointed officials or employees of Clay County or any political subdivision thereof, serving in an executive or administrative capacity, must comply with sections 105.450 to 105.458, RSMo, regarding conflict of interest. If the vendor or any owner of the vendor’s organization is currently an elected or appointment official or an employee of Clay County or any political subdivision thereof, please provide the following information.

Name and title of elected or appointed official or employee of Clay County or any Political sub-division thereof:	
If employee of Clay County or Political sub-division thereof, provide name of Clay County entity or political sub-division where employed:	
Percentage of ownership interest in vendor’s organization held by elected or appointed official or employee of Clay County or political sub-division thereof:	

Vendor’s Initials: _____

ATTACHMENT 1
Sealed IFB Label

PLEASE ATTACH LABEL TO OUTSIDE OF IFB PACKAGE

SEALED IFB RESPONSE ENCLOSED

DELIVER TO:

CLAY COUNTY ~ PURCHASING DEPARTMENT
1 COURTHOUSE SQUARE
3RD FLOOR COMMISSION DESK
LIBERTY, MO 64068

IFB No.: 02-22 DATE: 2/3/2022

IFB's MUST BE RECEIVED 2:00 pm CENTRAL TIME

DESCRIPTION: FUEL TRAILER & TANK

SPECIFY VENDOR NAME: _____

SPECIFY VENDOR'S CITY, STATE LOCATION: _____

City, State Location

Vendor's Initials: _____