

Minutes
Developmental Disabilities Resource Board of Directors
Finance Committee Meeting
February 23, 2021

The **Finance Committee** met on February 23, 2021 at 5:45 pm by Zoom Conference. The meeting was called to order by Finance Committee Chairman, Rick White. Present at the meeting, in addition to Rick White, were committee members Gary Steinman, Steve Elliott and Janet White. Also present were Alan Naylor, Bob Sevier, Pat Schoenrade and Sonja Bennett.

Guests included Kelly McGillis with TNC Community, Randy Hylton and Kimbel Mothershead with VSI, Mark Bertrand, Jim Huffman with Life Unlimited, and Sarah Murphy with Ability KC.

TNC Community submitted an application for **\$72,000 for funding the Independent Living Assistance Program (ILAP)** as a new provider for this program. The Board had approved additional funding for this program in 2021 with providers in addition to Life Unlimited. The program will be paid as services are delivered on a unit (15 minute) basis at \$7.50 per unit. The programs guideline average number of units per client will allow for ten (10) additional residents to participate in the program.

Sonja advised that the TNC Community was an approved provider by DMH for similar services. She advised that Anita Hartman had suggested that we reach out to TNC to provide this service. CHS Service Coordinators have identified and will prioritize ten (10) residents that qualify and could benefit from this service. The goal is to have the program in place March 1, 2021. Pat Schoenrade advised the Services Committee approved TNC as a provider for these services.

Kelly McGillis advised that they would utilize existing personnel to begin the program and cost share those expenses across other services. Rick White advised, in review of the financial documents provided, TNC Community could financially support the program. Steve Elliott motioned the Finance Committee approve TNC Community as a provider for ILAP Services and approve a budget of \$72,000 in 2021 for this service for up to ten (10) individuals. The motion was seconded by Janet White and approved unanimously by the committee members. This will be recommended to the full board for approval.

The Finance Committee reviewed the lingering situation created by the on-going CoViD19 pandemic. They discussed the cost/benefits of extending the **CoViD19 Service Relief Program** through June 30, 2021 to all of our agencies who are not able to have 100% of employees return to work and/or participate in service activities. The funding would be based on a monthly average of the approved budget funding for 2021. This would not increase the previously approved budget but allow for the funds to be expended in order to maintain the stability of the agencies. Rick White motioned the committee to approve this program through June 2021. Steve Elliott seconded the motion and the committee members approved unanimously. The committee agreed to review the situation for continuance beyond June. This will be recommended to the board for approval.

The had Board approved and set aside funds in 2020 for a CoVid19 Grant in the amount of \$400,000 to help cover extraordinary expenditures directly related to the pandemic. All of those funds were not expended in 2020. The committee discussed the need for funds for these types of expenses to be available in 2021. Gary Steinman motioned that the committee approve funding for a **2021 CoViD Relief Grant in the amount of \$165,000** which is the amount remaining from the 2020 funds. Further he

motioned that the same criteria apply to allocation as in 2020. Rick White seconded the motion and the committee approved unanimously.

The Board did not approve a Capital Grant Program in 2020 due to the uncertainty created by the pandemic. The Committee reviewed the year end financial position as well as the projections for 2021. The committee determined that the financial position of the board would allow for a capital grant program in 2021. In the past, the board set aside \$500,000 for this program. Steve Elliott motioned that the committee approve a **2021 Capital Grant Program in the amount of \$500,000** with allocation by agency based on 2021 approved funding. Janet White seconded the motion and all committee members approved unanimously. This will be recommended to the board for approval.

With no further business, the Committee adjourned.

Respectfully submitted:
Sonja Bennett, February 26, 2021