



**CLAY COUNTY  
PURCHASING DEPARTMENT  
INVITATION FOR BID (IFB)**

**IFB No.:**01-19  
**TITLE:** REEL GRINDER  
**ISSUE DATE:** JANUARY 2, 2019

**PURCHASING STAFF TITLE:** ETHEL KITCHELL  
**PHONE No.:** 816-407-3630  
**E-MAIL:** [EKITCHELL@CLAYCOUNTYMO.GOV](mailto:EKITCHELL@CLAYCOUNTYMO.GOV)

**BID RESPONSES MUST BE RECEIVED BY NO LATER THAN (“CLOSE/RETURN DATE and TIME”):  
JANUARY 17, 2019 AT 3:00 PM CENTRAL TIME**

**SUBMITTAL INSTRUCTIONS:** In effort to support the County’s initiative for conservation, it is preferred that bids be submitted via [www.PublicPurchase.com](http://www.PublicPurchase.com). Sealed bids may be delivered to the Clay County Purchasing Office prior to the return date and time. Print the Sealed Bid Label found in Attachment 1 or type **IFB Number, IFB Title and Return Due Date** on the lower left hand corner of the envelope or package. In order for a bid to be considered complete, the Clay County document must be completed in its entirety. The cover page **MUST** be completed, all pages **MUST** be initialed and the Terms and Conditions Acknowledgement Form **MUST** be signed.

**RETURN BID TO:** **CLAY COUNTY ~ PURCHASING DEPARTMENT  
ATTN:ETHEL KITCHELL  
16 W. FRANKLIN 16-B  
LIBERTY, MO 64068**

**AGREEMENT PERIOD: DATE OF AWARD THROUGH ONE YEAR; WITH FOUR ONE-YEAR RENEWAL OPTIONS**  
**DELIVER SUPPLIES/SERVICES/INVOICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:**

**PARADISE POINTE GOLF COMPLEX  
18218 GOLF COURSE ROAD  
SMITHVILLE, MO 64089**

By signing this IFB cover page, the Vendor shall hereby declare understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Agreement Terms and Conditions. The Vendor shall further agree that the language of this IFB shall govern in the event of a conflict with their bid. In addition, the Vendor shall further agree that upon receipt of an authorized purchase order from Clay County or when an Official Action is signed and issued by an authorized official of Clay County, a binding Agreement shall exist between the Vendor and Clay County.

**SIGNATURE REQUIRED**

<b>Company Name</b>		<b>Authorized Representative (Print)</b>	<b>Title</b>
<b>Street Address</b>		<b>Authorized Signature</b>	
<b>City/State/ZIP</b>	<b>County</b>	<b>Date</b>	<b>Company Tax ID No.</b>
<b>Telephone No.</b>	<b>Facsimile No.</b>	<b>E-mail</b>	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> IRS Tax-Exempt			
<b>Vendor Tax Filing Type With IRS (Check One)</b>			

## 1. INTRODUCTION AND GENERAL INFORMATION

*This section of the IFB includes a brief introduction and background information about the intended acquisition for which the requirements herein are written. The contents of this section are intended for informational purposes and do not require a response.*

**Submittal instructions and Determination of Award information can be found on our website by clicking the following link <https://www.claycountymo.gov/bids/current>**

### 1.1 Purpose:

1.1.1 This document constitutes a request for competitive, sealed bids from prospective Vendors for a Reel Grinder for Facilities located at Smithville, Lake, Missouri in accordance with the requirements and provisions stated herein.

1.1.2 This document is divided into the following parts:

Section 1:	Introduction and General Information
Section 2:	Scope of Work
Section 3:	Agreement Terms and Conditions Acknowledgement Form
Exhibit A:	Pricing
Exhibit B:	Experience and Expertise
Exhibit C:	Domestic Product Certification (Buy American)
Exhibit D:	Miscellaneous Information

Attachment 1: Sealed Bid Label

### 1.2 Questions:

1.2.1 Questions relating to the IFB must be submitted via the [www.PublicPurchase.com](http://www.PublicPurchase.com) website or e-mailed to [Purchasing@ClayCountyMo.gov](mailto:Purchasing@ClayCountyMo.gov)

1.2.2 **All questions and issues should be submitted no later than January 11, 2019.** If not received prior to the aforementioned date, the County may not be able to fully research and consider the respective questions or issues.

### 1.3 Estimated Quantities:

1.3.1 The quantities indicated in this IFB are estimates that pertain to the total aggregate quantities that may be ordered throughout the stated Agreement period. The estimates do not indicate single order amounts unless otherwise stated. Clay County shall not make guarantees about single order quantities or total aggregate order quantities.

1.3.2 The County shall not guarantee any minimum or maximum amount of the Vendor's products/services that may be required under the agreement. The Vendor shall provide products/services on an as needed, if needed basis. The County shall not guarantee any usage of the agreement whatsoever.

Vendor's Initials: \_\_\_\_\_

## 2. SCOPE OF WORK

*This section of the IFB includes requirements as well as desirable attributes and provisions relating specifically to the scope of work requirements of the Clay County Entity. The contents of this section include mandatory requirements that will be required of the successful Vendor and subsequent Vendor. The Vendor is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The Vendor's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Clay County. The Vendor must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes by the Vendor (if any) in the appropriate sections of Exhibit A, Pricing Pages.*

### 2.1 Specific Requirements:

2.1.1 The Vendor shall provide a Reel Grinder, which meets or exceeds the specifications contained in this document.

2.1.2 Foley United 633 Accu-Pro Spin/Relief Grinder or equivalent

### Specifications:

**Power-** 115v, 50/60 cycle, Single Phase, 20 amp

**Weight-** 1530 lbs. (693kg)

**Grinding Wheel-** Spin 5" x 1" (127 mm x 25 mm), Relief 5" x 3/8" (127 mm x 10 mm), Spin 3.5" x 1" (89 mm x 25 mm), Relief 3.5" x 3/8" (89 mm x 10mm)

**Carriage Base-** 1 HP AC grinding motor, totally enclosed, fan-cooled, 3450 RPM; Cogged traverse belt with 38" travel capacity; Two 1.000 +/- .00025 ground/polished steel shafts; 90 Volt DC traverse motor

### Standard Features-

- Spin and patented hands free Auto-index relief capability in one set-up
- Complete surround guarding with electrically inter-locked retractable safety glass doors and rear lift gate
- Variable SPIN speed, Traverse speed, Relief Torque
- Counter-Balanced Spin Drive and 8, 9, and 11 Spline Reel Drive Adapters
- Automatic reel positions using the Accu-Reel Selector, Front Roller Clamp and Cylinder Height Stop
- Vertical and horizontal adjuster for precise carriage position and taper removal

Vendor shall include all Warranty, training and equipment manuals.

Vendor's Initials: \_\_\_\_\_

**3. AGREEMENT TERMS AND CONDITIONS ACKNOWLEDGEMENT FORM**

The undersigned Vendor has read, understood, and accepted the Terms and Conditions as published on the Clay County Official Website located:

[HTTPS://WWW.CLAYCOUNTYMO.GOV/TERMSANDCONDITIONS](https://www.claycountymo.gov/termsandconditions)

All terms and conditions as stated shall be adhered to by Vendor upon acceptance of Agreement. Vendor enters into this agreement voluntarily, with full knowledge of its effect.

\_\_\_\_\_  
Vendor Signature                      Date

\_\_\_\_\_  
Vendor Name

Vendor's Initials: \_\_\_\_\_

**EXHIBIT A  
Pricing Pages**

**PRICING TABLE 1: REQUIRED PRICING**

The Vendor shall complete the following pricing table(s) and provide firm, fixed pricing necessary to meet the mandatory requirements of the IFB. Option A and Option B Pricing must include shipping and delivery.

DESCRIPTION (option A pricing)	INCLUDED YES/NO	
<b>Power-</b> 115v, 50/60 cycle, Single Phase, 20 amp		
<b>Weight-</b> 1530 lbs. (693kg)		
<b>Grinding Wheel-</b> Spin 5" x1" (127 mm x 25 mm), Relief 5" x 3/8" (127 mm x 10 mm), Spin 3.5" x 1" (89 mm x 25 mm), Relief 3.5" x 3/8" (89 mm x 10mm)		
<b>Carriage Base-</b> 1 HP AC grinding motor, totally enclosed, fan-cooled, 3450 RPM; Cogged traverse belt with 38" travel capacity; Two 1.000 +/- .00025 ground/polished steel shafts; 90 Volt DC traverse motor		
<b>Standard Features-</b>		
<ul style="list-style-type: none"> <li>• Spin and patented hands free Auto-index relief capability in one set-up</li> </ul>		
<ul style="list-style-type: none"> <li>• Complete surround guarding with electrically inter-locked retractable safety glass doors and rear lift gate</li> </ul>		
<ul style="list-style-type: none"> <li>• Variable SPIN speed, Traverse speed, Relief Torque</li> </ul>		
<ul style="list-style-type: none"> <li>• Counter-Balanced Spin Drive and 8, 9, and 11 Spline Reel Drive Adapters</li> </ul>		
<ul style="list-style-type: none"> <li>• Automatic reel positions using the Accu-Reel Selector, Front Roller Clamp and Cylinder Height Stop</li> </ul>		
<ul style="list-style-type: none"> <li>• Vertical and horizontal adjuster for precise carriage position and taper removal</li> </ul>		
TOTAL COST FOR STANDARD REEL GRINDER		
DESCRIPTION	INCLUDED YES/NO	COST PER EACH
<b>Optional Equipment:</b> (Option B pricing)		
<ul style="list-style-type: none"> <li>• 220v to 110v Step-down Transformer</li> </ul>		
<ul style="list-style-type: none"> <li>• ACCU-Touch 3 Control: Automation for Spin and Relief</li> </ul>		
<ul style="list-style-type: none"> <li>• Electric Overhead Hoist for Front or Rear Load</li> </ul>		
<ul style="list-style-type: none"> <li>• Internal Vacuum System collects dust and keeps shop area clean</li> </ul>		
<ul style="list-style-type: none"> <li>• Workstation Table-Lift/Portable Workbench for rear load</li> </ul>		
TOTAL COST TO INCLUDE STANDARD AND OPTIONAL EQUIPMENT		

Vendor's Initials: \_\_\_\_\_

**PRICING TABLE 2: OTHER REQUIRED PRICING**

The Vendor must state below all other applicable costs necessary to satisfy the mandatory requirements of the IFB. Unless stated in Exhibit A, the County shall assume that absolutely no other fees or charges, will be assessed to the County whatsoever in connection with the Reel Grinder herein and to satisfy the IFB requirements.

DESCRIPTION/COMMENTS	UNIT OF MEASURE	UNIT PRICE

**PRICING TABLE 3: OPTIONAL PRICING**

The Vendor may provide firm, fixed pricing for optional features, expansion options and/or enhancements for the proposed Reel Grinder. Also list any pricing discounts.

DESCRIPTION/COMMENTS	UNIT OF MEASURE	UNIT PRICE

Optional: During the course of the Agreement year, the using departments may need to order items not specifically listed above. Please state below, any discounts for such purposes, from your listed prices.  
 \_\_\_\_\_% Discount off list price

Vendor's Initials: \_\_\_\_\_

**EXHIBIT B  
Experience and Expertise**

The evaluation of the Vendor's experience and expertise shall be subjective based on the requirements stated herein. Therefore, the Vendor should present detailed information regarding current and/or prior experiences in providing the services and expertise of the organization as well of its personnel. The County shall have the right to use the information provided herein, including information gained from any other source, in the evaluation process.

**B.1 EXPERIENCE:**

A MINIMUM of one (1) year experience is required of the successful Vendor, in similar services, as described in the scope. Experience and references provided by Vendors shall be verified and will be a significant factor in the evaluation. Vendors should provide the information below.

How many years has your company been in the Reel Grinder Equipment business?

\_\_\_\_\_

List a minimum of three (3) references showing Agreements held by your company providing the same or similar services for other public entities, local governments or private companies.

Reference No. 1 of 3	
<b>Company/Organization Name:</b>	
<b>Address:</b>	
<b>Name of Contact and Title:</b>	
<b>E-mail Address:</b>	
<b>Telephone No.:</b>	
<b>Agreement or Service Period (dates of services):</b>	

Reference No. 2 of 3	
<b>Company/Organization Name:</b>	
<b>Customer Name:</b>	
<b>Address:</b>	
<b>Name of Contact and Title:</b>	
<b>E-mail Address:</b>	
<b>Telephone No.:</b>	
<b>Agreement or Service Period (dates of services):</b>	

Reference No. 3 of 3	
<b>Company/Organization Name:</b>	
<b>Customer Name:</b>	
<b>Address:</b>	
<b>Name of Contact and Title:</b>	
<b>E-mail Address:</b>	
<b>Telephone No.:</b>	
<b>Agreement or Service Period (dates of services):</b>	

Vendor's Initials: \_\_\_\_\_





**EXHIBIT D**  
**Miscellaneous Information**

**D.1 LOCAL GOVERNMENT USE (COOPERATIVE PROCUREMENT):**

- 1) This section is optional, it will not affect bid award. If the County awarded you the proposed Agreement, would you sell under the prices and terms of this Agreement to any Municipal, County Public Utility, Hospital, Educational Institution, or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Council (MARC) and located within the Greater Kansas City Metropolitan Trade Area? (All deliveries shall be F.O.B. Destination and there shall be no obligations on the part of any member of said Council to utilize this Agreement).

YES: \_\_\_\_\_ NO: \_\_\_\_\_

INITIALS: \_\_\_\_\_

- 2) Sales will be made in accordance with the prices, terms, and conditions of the IFB and any subsequent term Agreement.
- 3) There shall, however, be no obligation under the cooperative procurement agreement for any organization represented by MACPP or MARC to utilize the bid or Agreement unless they are specifically named in the IFB as a joint participating entity.
- 4) All sales to other jurisdictions shall be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other Agreement administration shall be the responsibility of the ordering jurisdiction.
- 5) The Purchasing Manager shall be responsible to handle the solicitation and award the Agreement. The Purchasing Manager shall have the sole authority to modify the Agreement and handle disputes regarding the substance of the Agreement.
- 6) Each jurisdiction that is a party to the joint bid has authority to act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments and handle disputes involving shipment to the jurisdiction.

**D.2 WEBSITE INFORMATION:**

- 1) Does your company have a website? YES: \_\_\_\_\_ NO: \_\_\_\_\_
- 2) If yes, please provide the website address:  
www. \_\_\_\_\_
- 3) Can product(s) be ordered from that website? YES: \_\_\_\_\_ NO: \_\_\_\_\_

Vendor's Initials: \_\_\_\_\_

**EXHIBIT D, continued**

**D.3 EMPLOYEE BIDDING/CONFLICT OF INTEREST:**

Vendors who are elected or appointed officials or employees of Clay County or any political subdivision thereof, serving in an executive or administrative capacity, must comply with sections 105.450 to 105.458, RSMo, regarding conflict of interest. If the Vendor or any owner of the Vendor’s organization is currently an elected or appointed official or an employee of Clay County or any political subdivision thereof, please provide the following information.

Name and title of elected or appointed official  
or employee of Clay County or any  
Political subdivision thereof:

---

If employee of Clay County or political  
sub-division thereof, provide name of Clay  
County entity or political subdivision where  
employed:

---

Percentage of ownership interest in Vendor’s  
Organization held by elected or appointed  
Official or employee of Clay County  
or Political sub-division thereof:

---

%

Vendor’s Initials:\_\_\_\_\_

**ATTACHMENT 1  
Sealed Bid Label**

PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE

**SEALED BID RESPONSE ENCLOSED  
DELIVER TO:**

**CLAY COUNTY ~ PURCHASING DEPARTMENT  
ATTN: ETHEL KITCHELL  
16 W. FRANKLIN, 16-B  
LIBERTY, MO 64068**

---

BID No.: 01-19    DATE: JANUARY 17, 2019

**BIDS MUST BE RECEIVED BEFORE 3:00 PM CENTRAL TIME**

DESCRIPTION: REEL GRINDER

SPECIFY VENDOR NAME: \_\_\_\_\_

SPECIFY VENDOR'S CITY, STATE LOCATION: \_\_\_\_\_

Vendor's Initials: \_\_\_\_\_