



Clay County Plan Review Submittal

Accessory/Pool/Fences

(Circle One)

Accessory Building (over 120 sq ft) Pool Decks (over 120 sq ft) Fences (over 6 ft)

Other _____

Date Received _____

Project Address _____

Building Value _____

City _____

Owner Name _____

Builder Name _____

Owner E-Mail _____

Builder Address _____

Phone Number _____

Phone Number _____

Check Contact Person

Builder E-Mail _____

On-line applications for permits can be submitted at

<https://www.claycountymo.gov/departments/commission-departments/planning-zoning/planning-zoning-online-applications-permits>

Accessory Permit Checklist

- 1 Set of Drawings (Engineered Truss – Stamped Packages)
- Plot Plan (may be hand drawn include distances to all four property lines)
- Driveway Permit (if structure not accessible by existing driveway)
- Site Approval from Health Department (816-595-4350) or private sewer company
- Elevation Certificate, if the building is being built in the floodplain
- Swimming Pools need pump, filter and heater specification