



Tracy Baldwin
Assessor

CLAY COUNTY ASSESSOR'S OFFICE

1 Courthouse Square
Liberty, Mo. 64068-2390

www.claycountymo.gov/assessor

Real Estate - 816.407.3510
Business Personal Property - 816.407.3460
Personal Property - 816.407.3520
Fax - 816.407.3501

Suggested Data for a Residential Value Appeal

Property owners or their representative must submit information to identify the reason(s) for a value change.

1. List of Comparable Sold Properties from Neighborhood
2. Copy of your Sales Contract
3. Copy of a Recent Appraisal
4. Repair Estimates of Major Structure Problems w/Photos
5. New Construction – Construction Costs

Suggested Data for a Commercial Value Appeal

Property owners or their representative must submit information to identify the reason(s) for a value change.

1. List of Comparable Sold Properties
2. Current Rent Roll
3. Last 2 years Income & Expense Data
Itemized to Tenant & Landlord Obligations
4. IRS Forms – Schedule E, Form 8825, Schedule F – Farm Income, etc
5. Signed Lease Contracts / Signed Sales Contracts
6. New Construction – Construction Costs

GIS/Mapping

234 W. Shrader, STE D
Liberty, MO 64068
PHONE 816/407-3370
FAX 816/407-3371

ANNEX

1901 NE 48th Street
Kansas City, MO 64118-6159
PHONE 816/407-3470
FAX 816/407-3461