



Clay County, Missouri

Purchasing Department

Administration Building
1 Courthouse Square ~ Liberty, MO 64068

Ethel Kitchell, Purchasing Specialist II

Wednesday, August 31, 2016

DEPARTMENT OF PURCHASING AND CONTRACT SERVICES

Bid NUMBER RFP 20-16, SPACE UTILIZATION STUDY

ADDENDUM NO 3

Dear Vendor,

The original Invitation To Bid for RFP 20-16, Space Utilization Study remains in effect except as revised by the following changes, which shall take precedence over anything to the contrary in the specifications.

Except as amended by this Addendum, all terms and conditions of the Bid remain unchanged.

Please Note: The format for this addendum will detail questions asked, answers given and clarifications and statements made. Q = Question, A = Answer, C = Clarification and S = Statement.

S: The opening date for RFP 20-16, Space Utilization Study has been extended to September 15, 2016 at 2:00pm.

Q: Who will make up the selection committee?

A: The selection committee for an RFP is confidential. Please refer to the Clay County's website (https://www.claycountymo.gov/Purchasing/Laws_and_Ordinances) to review the Purchasing Ordinances.

Q: Are there facilities/buildings that the County considers a bigger priority or focus within the scope of the study? Which ones?

A: No.

Q: What amount has the County budgeted for the study?

A: This was not a budgeted expense in the 2016 Approved Budget.

Q: Does the County have a preferred timeline for completion of the study?

A: Commencement in December 2016 or January 2017. A timeline would be flexible, finalized in conjunction with a successful vendor.

ACKNOWLEDGEMENT

Each bidder shall acknowledge receipt of this Addendum No. 2 of RFP 20-16, Space Utilization Study by their signature affixed hereto, and shall attach this Addendum to the original Bid.

CERTIFICATION BY BIDDER

SIGNATURE _____

TITLE _____

COMPANY _____

DATE _____

Cordially,
Ethel Kitchell, Purchasing Specialist II