

CATHY RINEHART, CLAY COUNTY ASSESSOR
1 Courthouse Square, Liberty, MO 64068 (816) 407-3520

Change of name or address:

Street
City, State & Zip
Date moved:
If not a resident of Clay County January 1st, 2013 please provide the new county name and contact their Assessor's office:

PIN #
 Name:
 Address:
 City/State/Zip:
 Daytime Phone #:

TO AVOID ASSESSMENT PENALTY:
 This list must be accurately completed and returned to the Assessor's Office **BEFORE MARCH 1, 2013.**

Daytime Phone _____
 Please provide daytime e-mail address _____

Place a check in this box if property owned this year is the same as last year and is listed correctly below

Tax Codes:
 Property Location:

Follow 3 Easy Steps to Complete this form.

Step 1: Verify information pre-printed in the box to the right. If accurate and you have purchased no new vehicles please sign and date at the bottom of this form.
Step 2: Mark out any property in the box to the right if you did not own it on January 1, 2013 and write date sold. List any new property in the space provided below.
Step 3: Read and review form; sign, date, and return by March 1st to avoid late assessment penalty.
 If you own **aircraft** that is listed in the pre-printed box, please provide hours flown in 2012 _____

*****Please do not re-list these vehicles or Leased vehicles below*****

AUTOMOBILES, VANS, SUV'S						Purchase date MM/DD/YY
Complete and Print Clearly						
YEAR	MAKE	MODEL & SERIES	#DOORS & #CYL	4WD/AWD ?	Vehicle Identification Number (required)	
Kit car: Make _____ Model _____ Serial No. _____ Series _____ Cost of Kit \$ _____ Cost of Parts \$ _____ Hours of labor _____						
YEAR	HISTORIC VEHICLES (List automobiles with HISTORIC plates only)				(Fair, Good, Exc)	Purchase date MM/DD/YY
	MAKE _____	MODEL _____	#DOORS _____	#CYL _____	CONVERTIBLE? _____	CONDITION _____
YEAR	TRUCKS				Vehicle Identification Number (required)	Purchase date MM/DD/YY
	PICKUP: MAKE _____ SERIES _____ TONS _____ 4WD _____					
	TRUCK: MAKE _____ BODY _____ TONS _____ 4WD _____					
	TRUCK: MAKE _____ DIESEL _____ BODY _____ #AXLES _____ TONS _____					
	Buses: Make _____ # of passengers _____					
YEAR	MOTORCYCLES/ATVS				Vehicle Identification Number (required)	Purchase date MM/DD/YY
	A.T.V.'s: Make _____ Model _____ CC's _____					
	Motorcycles: Make _____ Model _____ CC's _____					
	Motorcycles: Make _____ Model _____ CC's _____					
YEAR	RECREATIONAL VEHICLES				DO NOT RELIST PROPERTY PREPRINTED IN BOX ABOVE	Purchase date MM/DD/YY
	Motor Homes: Manufacturer _____ Model # _____ Series _____ Length _____ Purch price \$ _____					
	Fold Down/Pop up Camper: Manufacturer _____ Model # _____ Length (folded out) _____					
	Upright Camper: Manufacturer: _____ Model # _____ Series _____ Length _____					
	Fifth Wheel Camper Manufacturer: _____ Model # _____ Series _____ Length _____					
YEAR	BOATS & TRAILERS (\$15.00 calculated per hour for labor)				DO NOT RELIST PROPERTY PREPRINTED IN BOX ABOVE	Purchase date MM/DD/YY
	Boat Type (I/O, Outb, John, Jetski) _____ Manufacturer _____ Series _____ Length _____					
	Model # _____ Engine HP (list outboard motors below) _____ Purchase Price \$ _____					
	Outboard/Trolling Boat Motors: Make _____ Horsepower _____					
	Trailer: Type (boat, utility, stock, flat, hmde, etc) _____ VIN# _____					
	Trailer: (continued) Length _____ Purch Price \$ _____ Hours of labor (if homemade) _____					
	Truck Trailers: Manufacturer _____ Series _____ Body _____ # Axles _____ Length _____					

**List Mobile Home, Aircraft, Farm Equipment & Livestock
 ON REVERSE SIDE.**

TO AVOID LATE FEES, LAWS OF MISSOURI PROVIDE THAT YOUR ASSESSMENT LIST MUST BE ACCURATELY COMPLETED AND RETURNED TO THIS OFFICE BEFORE THE FIRST DAY OF MARCH, 2013

I, the undersigned, do hereby certify that the forgoing list contains a true and correct statements of all the tangible personal property made taxable by the laws of the State of Missouri, which I owned or which I had under my charge or management on the first day of January, 2013. I further certify that I have not sent or taken or caused to be sent or taken any property out of this state to avoid taxation.

Sign & Date

(NOTARIZATION NOT NECESSARY)

<- OVER

OVER ->

CATHY RINEHART, CLAY COUNTY ASSESSOR, MISSOURI

YEAR	MOBILE HOMES	Location of mobile home	Purchase date MM/DD/YY
	Mobile Homes: Make _____ Width _____ Length _____		
	Mobile Homes: Make _____ Width _____ Length _____		
YEAR	AIRCRAFT		Purchase date MM/DD/YY
	Aircraft: Make _____ Model _____ Serial NO. _____ Series _____ Hours flown in 2012 _____		
	Aircraft: Make _____ Model _____ Serial NO. _____ Series _____ Hours flown in 2012 _____		
	Kit Aircraft: Make _____ Model _____ Serial NO. _____ Series _____ Hours flown in 2012 _____		
	Cost of Kit \$ _____ Cost of parts \$ _____ Hours of Labor _____ (\$15.00 per hour calculated for labor)		
	Maximum Certified Gross take off weight _____ Is Aircraft being assessed by the State Tax Commission? YES NO		
	IS AIRCRAFT(S) USED SOLELY FOR NON-COMMERCIAL PURPOSES? CIRCLE ONE : YES NO		

YEAR	FARM EQUIPMENT AND LIVESTOCK	(ALL INFORMATION MUST BE COMPLETE FOR AN EQUITABLE VALUATION)	Purchase date MM/DD/YY
	Tractor/Combine: Make _____ Model _____ Serial # _____ Gas/Diesel or LP? _____ Purchase Price (REQUIRED) \$ _____		
	Livestock (After each category, list number of head. Do not include those listed in the preprinted box on front of form)		
	Colts # _____ Calves # _____ Sows # _____ Replacement Ewes # _____ Emu Adult # _____		
	Horses # _____ Yearling # _____ Barrows/Gilts # _____ Feeder Lambs # _____ Emu Yearlings # _____		
	Mules # _____ Cows & Bull# _____ Pigs # _____ Ostrich Yearling # _____ Llamas # _____		
	Goats # _____ Elk # _____ Poultry # _____ Ostrich Adult # _____		
	GRAIN AND UNMANUFACTURED AGRICULTURAL CROPS : NUMBER OF BUSHEL # _____ TOTAL VALUE \$ _____		

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 Clay County Assessor's Office
 1 Courthouse Square, Liberty, MO 64068 (816) 407-3520

BEFORE MARCH 1, 2013.

NOTE: TANGIBLE PERSONAL PROPERTY IS NOT PRORATED.

Any property sold AFTER January 1, 2013 is still taxable for 2013.

CLAY COUNTY, STATE OF MISSOURI ASSESSMENT INFORMATION AND FACTS:

MO STATE STATUTE 137.075

Persons owning or holding tangible personal property on the **1st DAY OF JANUARY** shall be liable for taxes.

MO STATE STATUTE 137.080

By law, personal property is divided into sub classes:

GRAIN	1/2 OF 1% OF TRUE MARKET VALUE
LIVESTOCK	12% OF TRUE MARKET VALUE
FARM MACHINERY	12% OF TRUE MARKET VALUE
MOTOR VEHICLES	33 1/3% OF TRUE MARKET VALUE
MANUFACTURED HOMES	19% OF TRUE MARKET VALUE
HISTORIC AIRCRAFT & VEHICLES	5% OF TRUE MARKET VALUE
ALL OTHER PERSONAL PROPERTY	33-1/3% OF TRUE MARKET VALUE

Classification and assessment ratios are set by State Law and cannot be adjusted by the Assessor.

A change in the assessed value may be made if property owners provide information which demonstrates that the assessed value does not accurately reflect the property's true value in money.

APPEAL STEPS:

1. INFORMAL: WILL BE CONDUCTED BETWEEN APRIL 1 & MAY 1 BY THE ASSESSOR'S STAFF OF APPRAISERS. CALL (816) 407-3520 BETWEEN 8:30 A.M. - 4:30 P.M., MONDAY--FRIDAY FOR AN APPOINTMENT.
2. BOARD OF EQUALIZATION: FOLLOWING INFORMAL HEARINGS, TAXPAYERS MAY APPEAL TO THREE BOE MEMBERS. FORMS FOR MAKING APPLICATION TO APPEAL TO THE BOE ARE AVAILABLE AT THE COUNTY CLERK'S OFFICE AT (816) 407-3582.
3. STATE TAX COMMISSION: APPEALS MUST BE RECEIVED BY THE STATE TAX COMMISSION BY AUGUST 15TH OR WITHIN 30 DAYS OF THE BOE DECISION. TAYPAYERS MUST FIRST PRESENT AN APPEAL TO THE BOE BEFORE CONTINUING TO THE STATE TAX COMMISSION.

CATHY RINEHART, CLAY COUNTY ASSESSOR

If you have any questions about your County Tax Bill please contact the Collector's Office at (816) 407-3200